

**University Archives
South Caroliniana Library
University of South Carolina**

**Records of the President
Leonard T. Baker
1931-1936**

Biographical Note:

A native of Charleston, S.C., Baker earned an AB in 1888 and an AM in 1893 from the College of Charleston. He taught in the high schools in Charleston and Camden from 1889 to 1898 and was superintendent of schools at Lancaster and Winnsboro from 1898 to 1906. He joined the Carolina faculty in 1906 as professor of education and rose quickly to the position of dean of the University in 1914. In 1932, he was made president of the University and served in that position through one of the most trying times in Carolina history. In 1936, he stepped down to assume the job of vice president and dean of the faculty. On three different occasions, 1926-1927, 1931-1932, and 1944-1945, he served as acting president. In 1946, he became the first president emeritus of the University.

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**Records of the President
1931-1932
(Leonard T. Baker)**

BOX 1 (1931-1932)

Associations/Organizations:

Alumni Association. Includes request for Baker's presence at a meeting regarding the building of a stadium, expenditures of the Ways and Means Committee and expenditures from the College of Arts and Science.

American Association of University women. Correspondence between D.M. Douglas and Kathy McHale, Director of the A.A.U.W, regarding a study conducted by the association.

American Council on Education. Report from the Committee on University Control. Minutes from the Executive Committee of the American Council of Education.

Association of American Colleges. Includes correspondence between Baker and various members of the Association and hand-written biography of Leonard Baker.

Association of Governing Boards of State Universities and Allied Institutions. Includes program for a meeting held by the association.

The League of Nations Association, Inc. Correspondence.

National Association of Separated State Universities. Correspondence from various universities regarding the McNary Engineering and Experiment Station Bill.

National Association of State Universities. Correspondence from several members of the Association about the committee on outside control; other miscellaneous topics.

National Education Association. Correspondence re: Dept. of Superintendence annual meeting at USC.

National Survey of School Finance. Includes creation of.

- National World Court Committee. Efforts to have Congress ratify a bill re: a World Court.
- Sinking Fund Commission. Insurance and request for loan.
- South Carolina Association of Colleges. Correspondence between Baker and other members of the association.
- South Carolina Press Association. Conference to be held at USC.
- South Carolina Teachers Association. Newsletter and speaking invitation.
- Southern Association of Colleges and Secondary Schools. Includes correspondence between Baker and various members and newspaper clippings regarding the dismissal of several University of Mississippi professors.
- Southern Commission. Correspondence re: accreditation of Prof. A.G. Alexander, Head of English Dept.
- Southern Conference. Includes meeting minutes.
- State Board of Health. Sanitary Inspection of USC.
- Tax Payers' League. Letters re: amount of funds granted Winthrop compared to those at USC.
- United States Society. Includes brochure and establishment of branch in Columbia.
- Athletic Advisory Board.** Letters regarding the 1932-1933 football schedule and the proposal of a 10% tax on athletic events
- Baker, Leonard T.** Includes correspondence supporting his appointment as President.
- Band and Orchestra Contest.** Correspondence about holding the state band competition at the university.
- Barnes, Bonnie Kate.** Correspondence about the Medical Condition of Kate Barnes, student at the university.
- Beattie, A.J.** Comptroller General. Statements of Resources and Liabilities.
- Bell, Robert G.** Secretary, YMCA. Chiefly correspondence on activities of the

YMCA, including annual report.

Blue Ridge Conference. Reports from the Life Guidance Program conducted by the Southern YMCA Student Conference at Blue Ridge, N.C

Board of Trustees:

Correspondence. Correspondence from various members of the Board of Trustees.

Pending. Letters requesting permission to host the Sons of Confederate Veterans reunion of 1953 at the university.

Reports. Reports and recommendations on various topics

Book Store. Letters regarding textbooks; placing orders

Books Periodicals, Etc. Includes letter from *Who's Who in America* requesting information on D.M. Douglas.

Chapel Engagements. Request to reserve university chapel.

Coker, David R. Includes correspondence on free tuition and students.

Commencement. Includes efforts to arrange speaker and list of graduates.

Dramatic Arts Department. Includes season report from the Palmetto Players, student drama club and request for grant funding from the Carnegie Corporation of New York.

Douglas , D. M. Correspondence regarding his death and letters of sympathy.

Douglas, Memorial Exercises. Correspondence regarding memorial service.

BOX 2 (1931-1932)

Edmunds, H. N. Correspondence between Baker and H.N. Edmunds, Professor at University of Georgia School of Law, regarding Ernest G. Clary, student.

Education Department. Correspondence between Baker and Orin F. Crow, Dean of the School of Education, regarding job applicants.

Engagements. Invitations to various events on campus.

Engineering, School of. Includes list of fellows and student assistants in the school of engineering and request for information about fellows/student assistants.

Expenses. Expense reports.

Faculty:

- Babcock, Havilah. Prof. of English. Correspondence between Baker and Babcock.
- Bradley, Frank W. Prof. of German. Includes report on freshman student counseling.
- Chase , John A. Registrar. Correspondence with Baker regarding enrollment.
- Crow, Orin. Dean of Education. Correspondence re: conflict with students over thesis topic.
- Elliott, Irene Dillard. Dean of Women. Correspondence regarding the (forced) resignation of Elliott. Includes letter from Elliott defending her actions.
- Derrick, S.M. Prof. of Rural Social Economics. Includes letter regarding his joint salary as Professor of Economics at USC and Research Associate of the South Carolina Tax Commission.
- Faculty Council . Letters regarding the United States Board of Tax Appeal.
- Faculty Committee of Five . Report from the Committee formed by the Deans of the Several Schools and the Heads of Departments of the College of Arts, and Science; request for an adequate salary scale.
- Faculty, New.
- Fellowships and Scholarships . Descriptive list of fellowships and scholarships available to graduate students in Political Science; authorization of a fellowship.
- Frierson, J. Nelson. Dean of Law School. Correspondence with Baker.
- Keith, Oscar L. Prof. Romance Languages. Correspondence with Baker.
- Lipscomb, G.F. Prof. of Chemistry. Includes complaint against student assistant.
- Meriwether, R.L. Prof. of History. Includes awarding of fellowships.
- Motley, E.T. Dean, School of Pharmacy. Motley's recertification to handle narcotics.
- Morse, Josiah. Prof. of Psychology and Philosophy. Correspondence re: Morse receiving scholarship.

Professors' Reports, First Semester. Reports from academic department heads on enrollment, lectures, credit hours, etc.

Professors' Reports, Second Semester. Reports from academic department heads on enrollment, lectures, credit hours, etc.

Smith, Reed. Dean, Graduate School. Letter regarding salary.

Stoddard, J.A. Dean, Summer School. Correspondence re: enrollment, housing and faculty.

Sumwalt, R.L. Prof. of Engineering. Letter from Dean re: Sumwalt's housing allowance.

Taber, Stephen. Prof. of Geology. Correspondence re: his research in Cuba.

Williams, G. Croft. Prof. of Sociology. Appointment to Central Steering Committee for the State Follow-up Conference of the White House Conference on Child Health and Protection.

Fees. Correspondence about student fees.

Flora, A. C. Correspondence between Baker and A.C. Flora, Superintendent of Columbia High Schools, regarding several topics.

Football. Correspondence about football games, request for tickets and invitations to games.

Foster, Ralph K. Correspondence between Baker and Ralph Foster, Director of Student Activities regarding various topics.

Fraternities and Sororities. Information regarding fraternities and sororities.

Fraternity- Phi Beta Kappa. Information regarding Phi Beta Kappa membership and scholarships.

Free Tuition. Correspondence regarding free tuition.

Gamecock Correspondence. Information regarding the purpose of the Gamecock.

Garnet and Black. Information regarding the Garnet and Black yearbook.

George Washington Anniversary Celebration. Correspondence re: special course in honor of Washington's 200th birthday. Also gift of an oak tree from Mt. Vernon.

Glee Club. Correspondence between Baker and Maurice Matteson, Music director regarding various topics.

Group Insurance at USC. Information regarding group insurance plan.

BOX 3 (1931-1932)

Honorary Degrees. Correspondence regarding honorary degrees.

Infirmary. Report on physical status of student body from Wallace Thomas Infirmary.

Invitations. Invitations to various events.

Kinard, James P. President of Winthrop College. Letter re: appropriations.

Latimer, Mrs. S.L. State Superintendent of Education. Regarding resignation.

Lectures and Lecturers. Programs and requests to speak.

Legislature. Budget information.

Legislature, Correspondence. Correspondence re: state funding.

Legislature, Report to. Report of USC sent to General Assembly. Contains information on enrollment, special events, etc. at the University.

Library:

Caroliniana Committee. Report on expenditures.

General. Correspondence re: gifts to the library.

Kennedy, R.M. Librarian. Correspondence re: library policies, student assistants, and acquisitions.

Library Committee. Report from Special Library Committee.

McCullough Library. Acquisition of library.

Literary Societies Celebration. Letter re: 125th anniversary celebration.

Miscellaneous, Feb-Dec 1931. Correspondence on various topics, including University policies and job recommendations by Baker for students.

Miscellaneous, Jan-June 1932. Correspondence on various topics, including University policies and job recommendations by Baker for students.

Moon, Nannie. USC Post Office. Letters re: housing situation.

Personnel Bureau. Contains reports and studies conducted on the student body.

Pharmacy, School of. Letters re: American Association of Colleges of Pharmacy.

Physical Plant:

Cantey, J. M. Correspondence between Baker and J. M Cantey, Superintendent of Buildings and Grounds and Marshall, regarding Christmas and summer housing for students.

Coker, E.C. Correspondence between Baker and E.C. Coker, Chairman Committee of Building and Grounds, regarding building repairs.

Education Building. Correspondence regarding the construction of the School of Education Building.

Flag Stones. Correspondence about the creation of a concrete flagstone; prices, size, and etc.

General. Includes letter re: students laying brick sidewalks on Horseshoe.

Stadium. Minutes and proceedings of Stadium Committee.

Women's Housing. Correspondence between Baker and Irene Dillard Elliott, Dean of Women, regarding the reduction of woman's housing cost.

BOX 4 (1931-1932)

Press Bureau. Collection of news releases from USC News Service.

Questionnaires. Includes various surveys sent to Baker.

Radio Program. Includes correspondence re: use of radio as educational tool.

ROTC Unit. Correspondence re: reestablishment of ROTC at USC.

Scholarships:

Earle Scholarship. Award letters to Harry B. Wallace.

General. Inquiries as to availability of scholarships.

Keitt Scholarship. Renewal of scholarship for Arthur Obenschain.

Normal Scholarship. List of recipients.

- Rhodes Scholarship. Nomination of W.C. Broughton as candidate.
- United Daughters of the Confederacy. Correspondence re: listing the scholarship in USC catalog.
- Seibels, Edwin G.** Letters re: Finance Committee of the Senate and request for hearing on appropriations bill.
- Student Council.** Correspondence re: changing from Sylvan Bros. to Balfour as the official jeweler of the University.
- Students.** Inquiries on requirements and expenses at USC.
- Supplies.** Delivery slips for various items.
- Teeples, Perry M.** Former at USC. Letters re: job status.
- Telegrams.** Invitations, reservations and miscellaneous notes.
- University Symphony Orchestra.** Invitation to and acceptance by Baker to become patron.
- Welbourne, Frank F.** USC Treasurer. Financial reports.
- Wimberly, Frank N.** Job recommendations.

University Archives
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University of South Carolina

**Records of the President
1932-1933
(Leonard T. Baker)**

BOX 1 (1932-1933)

Academics:

Courses of Study. Primarily teaching of the Constitution and registration of USC undergraduate courses with Univ. of the State of New York program.

Education, School of. Includes 1930 report on expenditures for equipment.

Education, School of, Gazette. Incomplete set of newsletters, July 1932 - June 1933.

Entrance Requirements. Correspondence re: changes in standards.

Law School. Reports and correspondence re: salaries, students and faculty.

Mathematics, Department of. Statement on condition of department.

Pharmacy, School of. Includes report on why School of Pharmacy should be retained at USC.

Summer School. Includes minutes of 1932 Summer School committee.

Appropriations. Correspondence re: USC's state appropriations & budget cuts.

Associations/Organizations:

Alumni Association. Annual meeting minutes and correspondence re: membership.

American Council on Education. Meeting minutes, institutional membership dues, reports.

Association of American Colleges. Includes USC's resignation due to lack of funds for membership.

Association of American Universities. Correspondence re: College of

Charleston's membership on approved list.

Association of State Universities. Meeting minutes.

Budget Commission. Correspondence re: membership and budget for USC.

Carnegie Foundation for the Advancement of Teaching. Letter from Baker requesting information on annuity for widow of Prof. Yates Snowden.

Farmers and Taxpayers League. Correspondence re: taxes and higher education.

Food Research Commission. Excerpts from letters regarding the commission's work.

General Education Board. Correspondence re: money for Education and Science Buildings.

Harmon Foundation. Student loans.

High School League. Correspondence re: success of High School Week.

League of Nations. Invitation for Baker to be representative and his declination.

National Association of State Universities. Correspondence re: meetings, report on USC appropriations, and chart comparing academic credentials.

Sinking Fund Commission. Funding for USC physical plant.

S.C. Association of Colleges, 1930-31. Correspondence re: committee recommendations, achievement tests.

S.C. Association of Colleges, 1932. Includes report "Scholastic Standing of Beneficiary Students."

S.C. Association of Colleges, 1933. Includes topics for next meeting (high school curricula, fees).

S.C. Council. 1931-33. Includes membership and reports of committees on Education, Government, and Agriculture.

S.C. Teachers Association. Primarily re: meetings.

Southern Association of Colleges and Secondary Schools. 1930-33.
Correspondence re: reports, meetings, copies of reports, and questionnaire on USC completed by Baker.

Teacher Insurance and Annuity Association. 1931-33. Information for policies.

United States Society. Report on progress from chairman.

Athletics:

Football. Correspondence re: tickets, radio broadcast of games, dispute over changing of Auburn game location, and team grades.

General. Correspondence with Solomon Blatt re: Carolina games losing money, reports on investigation of athletics at USC.

Laval, William L. "Billy". Correspondence re: coaching contract.

Southern Conference. Includes meeting minutes.

BOX 2 (1932-1933)

Bell, R.G. Director, YMCA. Correspondence re: finances, programs, semi-centennial.

Board of Trustees, Correspondence. Primarily re: reassignment of Snowden's house to another faculty member.

Board of Trustees, Reports. Primarily financial reports to BOT.

Books, Periodicals, etc. 1929-33. Information on orders.

Carolinian, The. Statement by Baker on purpose of The Carolinian.

Chase, John A. Registrar. Reports on enrollment.

Coker, D. R. Correspondence re: appropriations.

Colleges and Universities:

Erskine College. Correspondence re: Chester High School requirements.

Furman University. Primarily correspondence re: Furman not releasing transcript of transfer student due to indebtedness.

Newberry College. Includes information on success of Newberry undergraduates in graduate work at USC, and football tickets.

Presbyterian College. Correspondence re: college fees and status of librarians as faculty.

Winthrop College. Includes discussion of continuing membership in American Council on Education.

Out-of-State Colleges. Includes correspondence on policies and appropriations.

Columbia, City of. Correspondence re: disconnection of streetlights on USC property.

Commencement, 1933. Arrangements for speakers, lists of graduates.

Committees:

Caroliniana. Letter re: transfer of funds from other departments to library.

Civil Contingent Fund Committee. Requests for funds transfers and blank forms.

Debating Council. Efforts to get a room assigned.

Discipline and Fraternity. Resolution for Pi Kappa Alpha to vacate their off campus house and move on campus.

Special Committee on Student Affairs. Correspondence and reports on distribution of Student Activity Funds.

Edmunds, H.N. Correspondence re: School of Law.

Extension Division. Includes petition to reestablish the Extension Division.

Faculty:

Babcock, Havilah. Prof. of English. Correspondence re: his health, High School Week, moving into the Snowden house.

Ball, T. F. Prof. of Electrical Engineering. Letter re: serving as temporary chair of Committee on Public Functions and Social Entertainments.

Bradley, F. W. Acting Dean of the University. Dean's Honor List and correspondence re: admission of a student.

Carson, A.C. Prof. of Physics. Approved request to establish a hydraulic testing lab.

Coleman, J. B. Prof. of Mathematics. Includes correspondence re: students and report on math department to Board of Trustees.

Daniel, J. McT. Prof. of Education. Primarily hiring of.

Davis, H.C. Prof. of English. Primarily re: replacement of furnace in Bohemian

House (women's boarding house?)

deHorvath, Madame Felice. Instructor of Violin. 1929-33. Arrangements for concerts and classes.

Derrick, S.M. Prof. of Economics. Funding.

Elliott, Irene Dillard. Dean of Women. Correspondence re: students.

Faculty Committees. List of committees.

Faculty, General. Includes report on student assistants and nominations for Who's Who in America.

Faculty, Notices. Notices to faculty members of layoffs or reappointments.

Frierson, J. Nelson. Dean of Law. Letter re: attracting students of defunct Furman Law School.

Heyward, Katherine B. Prof. of Fine Arts. Information on Department of Fine Arts.

Hoy, W. E. Jr. Prof. of Biology. Request for leave of absence for Asso. Prof. P.M. Patterson.

Keith, Oscar L. Prof. of Romance Languages. Correspondence re: budget, courses, faculty.

Kilotz, J.L. Asso. Prof. of Pharmacy. Correspondence re: his Ph.D. and leave of absence, and USC financial hardship.

Lipscomb, G.F. Prof. of Chemistry. Letter re: student assistantship.

Matteson, Maurice J. Instructor of Music. Planning concerts.

McCall, W. C. Asso. Prof. of Education. Acting Director, Extension Division. 1928-33. Reports on Education Dept.

McCutchen, George. Prof. of Economics. Letter re: student assistantship.

McKissick, J. Rion. Prof. of Journalism. Correspondence re: students and professional luncheon.

Meriwether, R.L. Prof. of History. Faculty salary reductions.

Morse, Josiah. Prof. of Psychology & Philosophy. Cover sheets from Baker.

BOX 3 (1932-1933)

Faculty:

Norwood, Joseph. Assoc. Prof. of English. Correspondence re: dispute with Prof. Petty.

Olson, George. Prof. of Business Administration. Letter re: scheduling of band performance.

Patterson, Paul M. Asso. Prof. of Biology. Letter of recommendation.

Pope, Nancy. Director of Physical Education for Women. Correspondence from Virginia Nettles re: search for instructor of Physical Ed.

Professors' Reports, 1st semester. Reports from academic department heads on enrollment, lectures, credit hours, etc.

Professors' Reports, 2nd semester. Reports from academic department heads on enrollment, lectures, credit hours, etc.

Rowe, Walter E. Dean of Engineering. 1931-33. Correspondence re: instructor, student, historical sketch of Engineering School and report of the school.

Smith, Reed. Dean of Graduate School. Information on Graduate School.

Snowden, Yates. Prof. of History. Correspondence re: his death and pension for widow; clippings.

Spruill, James A. Application of. Hired as Adj. Prof. of Law in 1934-35.

Stoddard, J.A. Prof. of Secondary Education. Correspondence re: scholarships.

Sumwalt, R.L. Prof. of Civil Engineering. Correspondence re: bulletins and visit of professor from MIT.

Wardlaw, Patterson. Prof. of Education. Reference for former student.

Wauchope, G. A. Prof. of English Language and Literature. Correspondence re: faculty cutbacks.

Fees, Disposition of. Copies of various legislative acts relating to disposition of USC fees.

Fellows and Student Assistants. Information on each department's fellows and student assistants, including salaries.

Foster, R.K. Director of Student Activities. Correspondence re: salary, finances of Athletic Association, status of different sports and activities.

Fraternalities and Sororities. Includes resolutions and correspondence re: discipline and some fraternities not paying bills.

Free Tuition. Primarily correspondence with Tax Commission re: scholarships and free tuition.

Gamecock. Efforts to revive the Carolina spirit.

Heyward, N.B. University Physician. Correspondence re: unpaid boarding bills by football players.

Honor System. Instructions to faculty about discussing the honor system with students.

Honorary Degrees, 1932-33. Correspondence from recipients W. E. Gonzales and A.F. McKissick.

Kennedy, R. M. Librarian. Expenses, work schedule.

Lectures and Lecturers. Correspondence re: scheduling lecturers and performers at USC, and invitations for Baker to speak at various events.

Legislature:

Correspondence. Re: budget and appropriations.

Newspaper clippings. Clippings on budget cuts and free tuition.

Richland County Delegation. Complimentary football tickets debate.

Reports. Budgetary reports.

BOX 4 (1932-1933)

Miscellaneous. Correspondence on various topics.

Newspapers. List of South Carolina newspapers.

Palmetto Players. Information re: the play "Edgar Allen Poe"

Personnel Bureau. Primarily reports.

Phi Beta Kappa Fraternity. Meeting to elect new members.

Physical Plant:

Cantey, J. M. Superintendent of Buildings and Grounds. Correspondence and report on various repairs.

Coker, E. C. Chairman, Committee on Buildings and Grounds. Correspondence re: observatory and telescope, and efforts to landscape various locations on campus.

General. Includes correspondence on memorial trees and termite treatments for buildings.

Press Bureau. University News Bureau releases beginning Nov. 1932.

Publicity. Publicity statements re: Garnet and Black, freshman class, ideals of the university, appropriations.

Questionnaires. Re: religion and social activities on campus, and social science research.

Roosevelt-Garner Club. Organizing club on campus for election of Roosevelt and Garner to White House.

Scholarships:

General. Inquiries and reports as to test scores, abolishment of at-large scholarships.

A. Tracy Hardin. Awarding of.

Keith Scholarship. 1931-33. Correspondence re: recipients and renewals.

McCullough. Applications.

Normal. Status of normal scholarships during cutbacks; recipients.

Reamer. Funding.

Rhodes. Recommendations.

Seibels, Edwin G. Correspondence re: free tuition, university property, football, appropriations, physical plant.

Staff. Includes correspondence re: death of a staff member's son & job recommendations for laid off staff members.

Stewards Hall. Primarily correspondence and contracts for the operation of the Hall.

Student Activities Fee. Correspondence and reports re: use of student activity fees.

Students. Includes recommendations and inquiries on college expenses.

Sullivan Award. Correspondence re: giving of the award and Copyright Office certificate for the medallion.

United States Senate. Correspondence re: bill on education funding.

University Auxiliary. Draft of announcement of tea in honor of the Bakers.

Welbourne, F.F. Treasurer. Reports on salaries and expenses of women's annexes.

University Archives
South Caroliniana Library
University of South Carolina

**Records of the President
1933-1934
(Leonard T. Baker)**

BOX 1 (1933-1934)

Academics:

- Biology, Dept. of. Correspondence re: needs of the department and hirings.
- Chemistry, Dept. of. List of purchases.
- Departmental Reports, First Semester, 1933-34.
- Departmental Reports, Second Semester, 1933-34.
- Education, School of, Crow-McCall. Correspondence re: dispute between Dean Crow and faculty member W. C. McCall.
- Engineering, School of. Correspondence re: curriculum and equipment.
- English, Dept. of. Primarily resignations and replacement hires.
- Graduate School. Report on.
- Law School. Includes joint resolution by Legislature to award law degree to a particular student.
- Pharmacy, School of. Includes report on condition of school.
- Social Work, School of. Correspondence re: establishment of.
- Sociology, Dept. of. Hirings and use of Columbia Junior League building.
- Summer School. Includes report on the 1934 summer school.

Associations/Organizations:

- Academic Freedom Committee (of the ACLU). Letter and statement on academic freedom.
- Alumni Association. Includes list of members who had not renewed and meeting

minutes.

American Association of University Women. Eligibility and membership rules.

American Council on Education. Primarily minutes of Executive Committee.

Carnegie Foundation for the Advancement of Teaching. Correspondence re: studies on tax-supported higher education

Citizens Library Conference of South Carolina. Report on needs of S. C. libraries.

General. Letter from Bureau of Education re: accreditation.

General Education Board. Correspondence includes University High School and tuition.

High School League. Correspondence re: League events.

National Association of State Universities. Planning for annual meeting.

National Education Association. Includes correspondence re: federal aid for education.

National Recovery Administration. Correspondence re: possible financial assistance.

Sinking Fund Commission. Letter re: budget.

South Carolina Association of Colleges. Minutes of meetings, 1927-33.

South Carolina Association of Colleges, 1934. Correspondence re: annual meeting and committee report.

South Carolina Association of County Superintendents. Meeting agenda.

Southern Association of Colleges and Secondary Schools. Information on salaries at association schools.

Athletics:

Athletics Advisory Board. Constitution and by-laws and correspondence.

Football. Complimentary tickets and use of highway patrol for game traffic.

General. Includes information on revenue and eligibility.

Laval, William L. Head Coach. Salary information.

Bell, R. G. YMCA Director. Includes monthly program reports.

Board of Trustees. Includes finances, catalogs, enrollment, academics, athletics.

Books, Periodicals, etc. Correspondence re: gifts and inquiries

Budget. Budget reports.

Business Manager. Effort to establish position.

BOX 2 (1933-1934)

Canteen. Calling of meeting to discuss plans.

Chase, John A. Registrar. Includes schedule of hours, enrollment summaries.

Coleman, J. B. Personal letter to Baker.

Colleges and Universities:

Geer, B. E. President of Furman University. Topics include college-preparatory courses in high school.

General. Correspondence with other college presidents on various topics.

Junior College of Chester, South Carolina. Correspondence re: founding of.

Kinard, James P. President of Winthrop College. Correspondence re: Winthrop programs.

Commencement 1934. Correspondence re: speakers and arrangements; list of degree recipients.

Committees:

Caroliniana Committee. Correspondence re: gifts and purchases of items for Caroliniana Collection.

Catalog Committee. Correspondence re: changes in and publication of.

Freshman Lecture Committee. Report of, June 1934.

Honorary Degree Committee. Recommendations for, including Judge John W. Thurmond.

Research Committee. Report on need to support research opportunities at USC.

Social Science Research Committee. Plan to foster research in social sciences.

Sullivan Award Committee. Information on selection process.

Debating Council. Request for Callcott to serve on it.

Extension Service. Replacement hire of secretary.

Faculty:

Babcock, Havilah. Prof. of English. Baker recommendation for Babcock as president of Winthrop College.

Ball, T. F. Prof. of Engineering. Correspondence from parent of student who left USC due to treatment by unnamed professor.

Bradley, Francis W. Dean of University. Report on students for 1933-34.

Crow, Orin F. Dean of School of Education. Includes correspondence re: contribution to Wardlaw portrait.

Daniel, J. McTyeire. Prof. of Education. Correspondence re: leave of absence to attend Harvard.

Dean, William. Instructor of Dramatic Arts. Recommendation for.

DeHorvath, Felice. Instructor of Violin. Correspondence re: her department.

Elliott, Irene D. Dean of Women. Includes list of alumnae teaching elsewhere than USC.

Faculty, General. Includes repainting of classrooms.

Faculty Council. Includes recommendations for reorganization of University Council.

Faculty Personnel. Lists of faculty and staff.

Keith, Oscar L. Prof. of Romance Languages. Primarily personnel matters.

Lipscomb, G. F. Prof. of Chemistry. Includes job recommendation and rumor by pre-med students.

McCall, W. C. Asso. Prof. of Education. Paper written for statewide testing

program.

McKissick, J. Rion. Dean, School of Journalism. Request for vacation.

Meriwether, R. L. Prof. of History. Letter re: textbook.

Mills, J. E. Prof. of Chemistry. Letter of resignation.

Morse, Dr. Josiah. Prof. of Psychology and Philosophy. Correspondence re:
newspaper article.

Olson, George E. Dean, School of Commerce. Letter re: USC paying electrical
bill for home office.

Smith, L. L. Prof. of Geology. Salary information.

Smith, Reed. Dean of Graduate School. Personal letter to Baker.

Stoddard, J. A. Director of Summer School. Includes letter re: library standards.

Sumwalt, Robert L. Prof. of Engineering. Includes correspondence on student
employment.

Taber, Stephen. Prof. of Geology. Letter on hiring of assistant.

Williams, Dr. G. Croft. Prof. of Sociology. Correspondence re: students.

Films in Education. Promotional information re: use of films in education.

Fraternities and Sororities. Primarily correspondence re: frat houses.

Gamecock. Includes plans for special edition promoting USC.

Garnet and Black. Compliments re: 1934 yearbook.

Heyward, N. B. University Physician. Salary information.

Honor System. Suggestions for.

Infirmary. Results of physical exams of new students.

Invitations. For Baker or other faculty to attend or speak.

Kennedy, R. M. University Librarian. Correspondence re: fines and Thomas Cooper
portrait.

Lectures and Lecturers. Arrangements for lectures at USC.

Legislature. Correspondence and reports re: appropriations.

Library. Includes budget information.

Melton, Netta L. Correspondence re: salary.

Miscellaneous. Correspondence on various topics.

BOX 3 (1933-1934)

Patterson, Giles J. Granting of diploma to 1848 alumnus.

Personnel Bureau. Reports on Bureau's activities, and reports on Sophomore Testing Project.

Physical Plant:

Cantey, J. M. Supt. of Buildings and Grounds. Correspondence re: repairs needed and installation of "moving pictures booth" in the chapel.

Civil Works Administration. Correspondence re: CWA sponsored repairs of buildings.

Coker, E.C. Correspondence re: buildings and grounds.

Public Works Administration. Correspondence re: repairs and new construction funding.

Stadium. Inquiry as to construction of.

War Memorial Building. Correspondence re: support for building War Memorial.

Press Bureau. Report of the Bureau's activities and copies of press releases.

Robertson, Stewart. Correspondence re: son attending USC.

Rotary Club. Correspondence and pamphlets.

Scholarships/Financial Aid:

Federal Loans to Students. Correspondence re: CWA student jobs and loans.

Financial Aid. Primarily prospective students inquiring about financial aid.

Free Tuition. Correspondence re: availability of free tuition to child of deceased

professor.

General. List of scholarships and recipients.

John J. Earle Scholarship. Includes establishment of.

Hammond Scholarship. Letter re: establishment of.

Tracy Hardin Scholarship. Awarding of.

Normal Scholarships. Correspondence re: funding and awarding of.

Rhodes Scholarship. Recommendations for.

William Gilmore Sims Memorial. Awarding of.

Snowden, Yates: Scholarship. Awarding of.

United Daughters of the Confederacy Scholarships. Correspondence re: more financial aid for UDC recipient.

Seibels, Edwin G. Correspondence re: appropriations and scholarships.

Snowden, Yates: Library. Correspondence and contract for purchase of.

Snowden, Yates: Memorial. Establishment of.

Steward's Hall. Prices for food.

Student Activities. Includes reports on student fees and University Cooperative Store.

Student Activities, Director of. Primarily finances of student activities and athletics.

Students. Primarily correspondence re: tuition.

Tennessee Valley Authority. Employment recommendations.

University Auxiliary. List of members.

University Archives
South Caroliniana Library
University of South Carolina

**Records of the President
1934-1935
(Leonard T. Baker)**

BOX 1 (1934-1935)

Academics:

Business Administration, Department of. Letter from Dean Olson re: secretarial courses.

Dentistry, proposed school. Letter and proposal from SC State Dentistry Association.

Departmental Reports, First Semester, 1934-35.

Departmental Reports, Second Semester, 1934-35.

Education, School of, Gazette. Issues of.

Fine Arts Dept. Receipt of prints through Public Works of Art Project.

Graduate School. Correspondence re: salaries and reorganization.

History, Dept. of. Letter by Callcott re: research.

Pharmacy, School of. Report on USC Infirmary drug room and why Pharmacy School should be retained.

Romance Languages, Dept of. Recommendations on academics, staffing, hiring of Chandler Beall as head of dept.

Social Work, School of. Correspondence re: establishment of and report on first year.

Summer School. Reports on and plans for summer school.

Associations/Organizations:

Alumni Association. Meeting minutes and schedule for Alumni Day; lists of outstanding alumni.

American Council on Education. Meeting minutes.

American Youth Congress. Includes correspondence and report on plans for national youth program.

Association of American Colleges. Includes correspondence re: dinner conference.

Carolinas, Inc. Information on pictorial stamps for NC and SC schools.

Conference on S.C. Public Affairs. Correspondence re: planning and copies of speeches.

General Education Board. Financial statement of University High School.

National Association of State Universities. Correspondence re: education issues and annual meeting.

National Institute of Public Affairs. Letter on scholarship committee.

Phi Beta Kappa. Includes correspondence re: election of Louis Buie and E. Smythe Gambrell to fraternity.

SC Association of Colleges. Report on student aid and correspondence on meeting topics.

SC Committee on Uniform Labor Legislation. Letter re: conference.

SC Economic Association. Correspondence re: Baker's membership.

SC Education Association. Primarily correspondence re: meetings.

SC High School League. Annual report and correspondence on high school week.

Southern Association of Colleges. Several reports and correspondence re: academics.

Southern University Conference. Correspondence re: meeting and topics.

State Rural Electrification Authority. Meeting notification.

Teachers Insurance and Annuity Association. Correspondence re: insurance.

United States Society. Report on funding problems.

BOX 2 (1934-1935)

Athletics:

Football. Includes correspondence on football schedule, new stadium, tickets.

General. Correspondence on coaching changes and advisory board.

Laval, William. Football Coach. Letter from Baker re: using ineligible player.

McCallister, Don. Football coach. Biographical information and program of 1st annual football clinic.

Bell, R.G. Includes correspondence re: YMCA and University Traffic Survey of Greene and Sumter Streets.

Books, Periodicals, etc. Correspondence re: circulars, magazines, etc.

Budget. Correspondence and report on the budget.

Chase, J.A. Registrar. Includes reports on students and departments.

Columbia, City of. Correspondence re: traffic study and whiskey store near campus.

Commencement 1935. Arrangements for speakers and graduates.

Committees:

Caroliniana Committee. Correspondence re: gifts and purchases for collection.

Discipline Committee. Reports on disciplinary actions taken against students.

Committee of Faculty Reorganization. Members list and recommendations.

Freshman Lectures Committee. Proposed schedule of speakers and topics.

Honor Committee. Recommendations of.

Honorary Degrees. 1931-35. Correspondence re: nominations and recipients.

Junior College Committee. Report re: junior college courses in high schools.

Library Committee. Recommendations of.

New Student Committee. Committee list and purpose (attract new students).

Extension Dept. Includes brief report on activities from Babcock.

Faculty:

Babcock, Havilah. Professor of English. Includes correspondence re: proposed film institute.

Ball, T. F. Prof. of Engineering. Correspondence re: electrical engineering and Federal Power Commission.

Bradley, R. W. Dean of the University. Includes report to Board of Trustees.

Carson, A.C. Prof. of Physics. Primarily re: student-owned transmitters.

Currell, William S. Prof. of English. Correspondence re: health and duties.

DeHorvath, Felice. Instructor of Violin. Includes correspondence re: condition of classroom.

Elliott, Irene Dillard. Dean of Women. Includes Baker's letter suggesting she resign.

Frierson, J. Nelson. Dean of Law.

Heyward, Katherine. Prof. of Fine Arts. Letter of appreciation to Baker for recovering roof.

Instructor's salaries. List of.

Keith, Oscar L. Prof. of Romance Languages. Correspondence re: vacation, classes; faculty resolution re: Keith's death.

Lipscomb, G.F. Prof. of Chemistry. Correspondence re: potential student.

McCall, W.C. Associate Prof. of Education. Includes correspondence re: testing services.

McKissick, J. Rion. Dean of Journalism. Includes results from survey of McKissick's students re: athletics influencing choice of school.

Matteson, Maurice. Instructor of Music. Includes program from Carolina Folk Singers.

Morse, Josiah. Prof. of Psychology and Philosophy. Includes letter of recommendation.

Olson, George. Dean, School of Commerce. Correspondence re: duties as

director of University Band.

Rowe, Walter E. Dean of School of Engineering. Request to attend conference.

Stephan, R. M. Associate Prof. of Romance Languages. Biographical information, correspondence, and French exam.

Stoddard, J. A. Director, Summer School. Includes correspondence re: library standards for high schools.

Sumwalt, Robert L. Prof. of Engineering. Proposal for training in soil erosion work.

Sweeney, Grace. Adjunct Prof. of Romance Languages. Letter of recommendation.

Timmons, R. K. Instructor of Romance Languages. Resume.

Wauchope, George A. Prof. of English Language and Literature. Letter re: desire to retire.

Williams, G. Croft. Prof. of Sociology. Correspondence re: student and personal matters.

BOX 3 (1934-1935)

Fees. Statements of fees collected.

Fellowships. Correspondence re: offer of fellowships by Conference on Education and Race Relations.

FIDAC. Federation Interalliee des Anciens Combattants. Correspondence re: USC's application for award.

Fraternities and Sororities. Includes agreements for fraternities to lease rooms in Thornwell College.

Gamecock. Letter on moving newspaper staff offices.

Garnet and Black. Includes financial statement.

Glee Club. Criticism of "indecent" folk songs performed at concert.

Graham, Mrs. W. D. Letter of appreciation by girls in dorm.

The Hall. Proposal for a student forum organization.

High School Week. Plans for.

Hazing. Parent's accusations that hazing caused son's breakdown.

Invitations. Invitations for Baker or other faculty to speak at or attend various functions.

Kennedy, R. M. Librarian. Includes correspondence re: transfer of student trophies.

Lectures and Lecturers. Includes declination of lecture on Gullah, given by black woman.

Library. Includes correspondence re: inspection of library.

May Day Celebration. Report and program.

McCullough Library. Efforts to obtain personal library of Judge J. A. McCullough.

Miscellaneous. Correspondence on various subjects.

Personnel Bureau. Reports on test scores and bureau activities.

Phelps, Dr. Shelton. Letter about football game.

Physical Plant:

Buildings and Grounds. Reports on repairs.

Cantey, J. M. Superintendent of Buildings and Grounds. Correspondence re: repairs and other physical plant needs.

Coker, E.C. Prof. of Astronomy. Correspondence re: duties as chairman of Buildings and Grounds Committee, including parking problems.

Melton's House. Correspondence re: possible purchase of President Melton's house (now part of Advocacy Center lot).

Stewards Hall. Correspondence re: equipment and refurbishing costs.

War Memorial Building. Correspondence re: removal of section of old campus wall.

Robertson, Stewart. Personal correspondence.

ROTC Unit. Correspondence re: possible reestablishment of.

Scholarships:

Earle Scholarship. Funding information.

General. List of recipients of various scholarships and letter describing which still exist; inquiries from students.

McCullough Scholarship. Founding of.

Normal Scholarship. Abolishment of new scholarships.

Rhodes Scholarship. Recommendations for.

Searson/Waterfall Dispute. Correspondence with parent of student re: dispute over grade given in Prof. Waterfall's class.

Secret Council of USC. Letter re: President Roosevelt.

Snowden Portrait. Loan of.

Sons of Confederate Veterans. Correspondence re: meeting held at USC.

SC School of the Air. Copy of speech Baker read over the radio.

Speakers' Bureau. Letter on the establishment of.

Student Activities. Correspondence and reports on activities, including the canteen and bookstore.

Student Activities, Director of. R. K. Foster's correspondence and reports on student activities.

Students. Primarily admissions and tuition inquiries.

University Archives
South Caroliniana Library
University of South Carolina

**Records of the President
1935-1936
(Leonard T. Baker)**

BOX 1 (1935-1936)

Academics:

Astronomy Dept. Hiring of student asst.

Curriculum Requirements. Revisions.

Departmental Reports, First Semester.

Departmental Reports, Second Semester.

Departments and Schools. List of faculty and staff and salaries.

Education, School of. Primarily issues of School of Education Gazette.

Engineering, School of. Includes correspondence re: faculty finances.

English Dept. Includes salaries, promotions, and classes.

Fine Arts Dept. Correspondence re: assistant.

Geology Dept. Includes letter from Stephen Taber re: travels.

Graduate School. Information on standards.

History Dept. Includes hiring of St. Julian Childs as associate professor.

Journalism, School of. Report.

Law School. Includes student petition and correspondence re: admission of blacks to Maryland Law School.

Mathematics Dept. Information on membership and meeting of American Mathematical Society at USC.

Physical Education for Women. Hiring of assistant.

Physics, Dept. of. Letter re: Southeastern Society of Physicists.

Romance Languages, Dept. of. Includes hirings, salaries, and copies of French tests.

Social Work, School of. Includes admissions application.

Summer School. Reports and correspondence on summer session.

Associations/Organizations:

Alumni Association. Correspondence and copy of remarks made by M.A. Wright at meeting.

American Association of University Professors. Includes report of AAUP committee on USC Library.

American Association of University Women. Letter re: readmission of USC.

American Council on Education. Correspondence re: education-related legislation and meetings.

Columbia Merchants Association. Thank-you letters.

Intercollegiate Conference on Government. Correspondence re: organization of.

National Association of State Universities. Correspondence re: finances and membership, reports.

National Education Association. Includes letter requesting Baker to serve ex officio on commission.

National Youth Administration (formerly FERA), Applicants. Correspondence with applicants.

National Youth Administration R.G. Bell. Correspondence with R. G. Bell, chair of University Committee.

National Youth Administration, Graduate students. Correspondence with graduate students.

National Youth Administration, Officials. Correspondence with national and state officials.

National Youth Administration, Women's Committee. List of committee members.

BOX 2 (1935-1936)

Resettled Administration. Nominations.

SC Association of Registrars. Thank-you letter.

SC Economic Association. Correspondence re: publication of study on USC.

SC Education Association. Correspondence re: membership, meetings, and legislation.

SC Emergency Relief Administration. Correspondence re: use of USC facilities for conference.

SC Federation of Labor. Correspondence re: use of USC facilities.

Southeastern Conference on Resettlement. Correspondence re: holding conference at USC.

Southern Association of Colleges and Secondary Schools. Correspondence includes Newberry College's efforts to join.

US Office of Education. Correspondence re: participation in national education forums.

Athletics:

Athletic Advisory Board. Meeting minutes.

Football. Correspondence re: games, tickets, players.

Southeastern Conference. Constitution and By-laws.

Southern Conference. Constitution, by-laws, regulations and correspondence.

Bell, R.G. Includes letter about a conference.

Books. Correspondence re: book orders.

Budget. Reports.

C.C.C. Camps. Letter asking for support.

Catalog. Includes mailing list of high school seniors.

Chase, J. A. Registrar. Correspondence re: students and "selling points" of the University.

Colleges and Universities. Correspondence with officials from other schools.

Columbia Sesqui-Centennial Celebration. Letter re: plans for the celebration.

Commencement 1936. Correspondence re: speakers and arrangements.

Committees:

Baptist Hospital. Letter re: executive committee members.

Caroliniana Committee. Correspondence re: acquisitions for collection.

Catalog Committee. Letter on printing catalog.

Honorary Degree Committee. Nominations.

Legislative Investigation Committee. Correspondence re: faculty members having additional work outside USC.

Reorganization Committee. Letter re: adjustments to curriculum.

Rural Electrification Committee. Includes by-laws, director's salary, reports.

Confederate Veterans Reunion. Thank-you letter for use of USC facilities.

Extension Activities. Includes petition to reestablish extension division.

BOX 3 (1935-1936)

Faculty:

Babcock, Havilah. Prof. of English. Includes paper written by Babcock.

Bradley, Francis W. Dean of the University. Includes letter re: theft of exams.

Childs, Arney R. Dean of Women. Correspondence includes renovation of women's building.

Currell, William S. Prof. of English. Student's paper (turned in 11 years late) and correspondence re: Currell's appointment as professor emeritus.

Dean of Women. Includes Elliott's letter of resignation; primarily search for replacement and hiring of Arney Childs.

DeHorvath, Felice. Instructor of Violin. Correspondence re: orchestra and pianos.

Erickson, Franklin. Asso. Prof. of Geology. Hiring of.

- Faculty Council. Report on mathematics entrance requirements.
- Faculty, Personnel. Lists of new members and promotions.
- Frierson, J. Nelson. Dean of Law. Correspondence re: Maryland Law School and University of North Carolina.
- Green, Edwin L. Prof. of Ancient Languages. Faculty dissatisfaction over method of salary payments.
- Heyward, Katherine B. Prof. of Fine Arts. Correspondence re: lecturer, acquisitions, WPA project.
- Hoy, W. E. Prof. of Biology. Correspondence re: research in North Carolina mountains.
- Lipscomb, Guy F. Prof. of Chemistry. Correspondence includes testing of premed students.
- Matteson, Maurice. Music Instructor. Correspondence re: guest performer.
- McCall, W.C. Asso. Prof. of Education. Correspondence re: testing programs and High School Week.
- McKissick, J. Rion. President-elect. Correspondence re: installation as president.
- Meeks, Frank. Asso. Prof. of Business Administration. Recommendation for promotion to full professor.
- Meriwether, R.L. Prof. of History. Correspondence re: WPA Writer's Project and genealogical inquiry.
- Morse, Josiah. Prof. of Psychology and Philosophy. Primarily correspondence re: nonpayment for lecture.
- Murchison, H.R. Prof. of English Bible. Correspondence on 400th anniversary of English Bible.
- Olson, George E. Dean, School of Commerce. Includes letter re: Olson's background.
- Philson, P. J. Instructor of Biology. Hiring of.
- Rowe, Walter E. Dean, School of Engineering. Includes proposal for University Extension Evening School.

Smith, L. L. Prof. of Geology. Thank-you letter.

Smith, Reed. Prof. of English. Letter re: summer school.

Stoddard, J. A. Director, Summer School. Correspondence re: possible funding by Mr. Favrot.

Sumwalt, Robert L. Prof. of Engineering. Correspondence includes denial of WPA project for new President's House.

Sweeney, Grace. Asso. Prof. of Romance Languages. Correspondence re: cheating, faculty duties.

Walsh, M. K. Asso. Prof. of Psychology. Note on assignments of public lectures.

Williams, G. Croft. Prof. of Sociology. Copy of an address made at Southern Industrial Conference.

Fraternalities and Sororities. Includes correspondence re: charges of fraternities meddling in German Club elections.

Gamecock. Correspondence re: subscriptions and offensive photograph.

Garnet and Black. Congratulatory letter to editor.

High School Week. Correspondence re: faculty members on committee.

Honor System. Correspondence and recommendations.

Infirmary. Letters to students re: being quarantined when they arrive at USC.

Insurance. Letter re: furnishings policy.

Invitations. Invitations for Baker and other faculty to speak at or attend various functions.

Lectures and Lecturers. Correspondence re: guest lecturers at USC.

Library. Primarily correspondence on dispute with Euphradian Literary Society re: painting.

Miscellaneous. Correspondence on various topics.

BOX 4 (1935-1936)

Palmetto Players. Correspondence re: payment of royalty fee.

Personnel Bureau. Various reports on placement tests and High School Week.

Physical Plant:

Botanical Garden. Correspondence and prospectus on establishing gardens at USC.

Cafeteria, Women's Building, 1927-36. Reports.

Cafeteria, Women's Building, 1928 & 1935. Correspondence on quality of food, student petition, regulations.

Cantey, J.M. Superintendent of Buildings and Grounds. Correspondence re: repairs of physical plant.

Chapel Reservations. Correspondence re: reservations.

Coker, E.C. Prof. of Astronomy. Primarily re: duties as chair of Buildings and Grounds Committee.

Johnson, J. Carroll. Includes recommendations for work as architect.

Municipal Stadium. Correspondence, reports and contracts re: building of stadium and transfer to USC's possession.

Steward's Hall. Includes list of costs for refurbishing.

Swimming Pool. Includes proposal for funding of by WPA.

Publicity. Includes text for promotional materials.

Radio Education. Copies of addresses advocating educational programs on radio.

Scholarships:

Earle Scholarship. Summons and petition to Court of Common Pleas re: funding for scholarship.

Frances Clementine Tucker Fund. Correspondence re: setting up fund for USC.

General. Correspondence re: efforts to locate scholarships and fellowships for USC students.

Normal Scholarships. List of recipients.

Seibels, Edwin G. Correspondence re: student financial aid.

SC School of the Air. Correspondence re: use of WIS radio station, background information on school.

State Outgoing Club. By-laws, by F.F. Welbourne, director of University group.

Student Activities:

Foster, R.K. Director of Student Activities. Includes reports.

General. Correspondence re: student organizations.

Harth, William. Director of Student Activities. Includes report of activities and suggestion for full-time sports physician.

Students. Primarily admissions and tuition inquiries.

Testing Programs. Bulletin, "SC Every-Pupil Testing Program."

Welbourne, F.F. Treasurer. Includes financial report.

YMCA. Includes annual report.