

**University Archives
South Caroliniana Library
University of South Carolina**

**Records of the President
William D. Melton
1922-1926**

**Leonard T. Baker
1926**

Note: William D. Melton died on May 3, 1926. Dean Leonard T. Baker served as acting president through December 1926. His papers as acting president are included in this series. Davison M. Douglas assumed the Presidency on Jan. 1, 1927.

Biographical Notes:

After earning his law degree from then South Carolina College in 1892, William D. Melton became a highly successful and respected businessman and community leader, as well as a strong supporter of education. In 1922 he was tapped to serve as president of the now renamed University of South Carolina. His vigorous personality and executive ability greatly benefited his alma mater, including tremendous increases in funding and enrollment. But the greatest tribute to Melton and the importance he placed on higher education came after his sudden death in 1926, when numerous students revealed that Melton had enabled them to stay in college by quietly granting them personal loans.

A native of Charleston, S.C., Baker earned an AB in 1888 and an AM in 1893 from the College of Charleston. He taught in the high schools in Charleston and Camden from 1889 to 1898 and was superintendent of schools at Lancaster and Winnsboro from 1898 to 1906. He joined the Carolina faculty in 1906 as professor of education and rose quickly to the position of dean of the University in 1914. In 1932, he was made president of the University and served in that position through one of the most trying times in Carolina history. In 1936, he stepped down to assume the job of vice president and dean of the faculty. On three different occasions, 1926-1927, 1931-1932, and 1944-1945, he served as acting president. In 1946, he became the first president emeritus of the University.

Contact Information:
South Caroliniana Library
University of South Carolina
Columbia, SC 29208
803-777-3132
Email: scoref@mailbox.sc.edu

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**Records of the President
1922-1923
(William D. Melton)**

BOX 1 (1922-1923)

Abney Library. Correspondence re: obtaining Abney Library for USC.

Academics:

Bible Courses. Inquiries on vacancy and department's funding.
Biology. Request for more room and teaching assistance.
Chemistry Associate Professorship. Efforts to fill vacancy.
Civil Engineering Professorship. Efforts to fill vacancy and laboratory equipment.
Economics. Inquiries on vacancy.
Exchange Lectures. Correspondence with other universities on exchange lecture program.
Extension Department. Correspondence re: finances, restructuring, personnel.
Graduate School. Information on establishment of.
Hygiene Department. Correspondence and report on teaching of hygiene.
Journalism. Establishment of school of journalism at USC.
Law School. Correspondence with Dean Frierson re: grades.
Modern Languages. Correspondence on finances and efforts to fill vacancy.
Rural Social Science. Includes Gee's resignation and Derrick's application.
Summer School. Includes plans for 1923 summer school and reports.
Summer School of Physical Education: Report on 1922 summer school.
Transportation Course. Discussion in offering course.
University Seminary Course. Information on the course.

Adult School. Correspondence re: speech by Melton.

Advertising. Correspondence re: placement of ads and text for ads.

Advertising Bulletin Board. Correspondence re: operation of bulletin board.

Agent for New Students. Application.

Armistice Address. Notes for speech.

Athletics:

- Athletic Advisory Board. Brockington's resignation, correspondence re: scheduling games, rules, contracts.
- Athletics, State Fair. Preparations for Carolina-Clemson game.
- Brockington, Heyward. Graduate manager and freshmen coach. Primarily expenses and recruiting efforts.
- Columbia Baseball Club. Contract between USC and Club on use of athletic field.
- Holland, W.T. Recruiting trip around SC for students, especially those who play football.
- Hope, R.M. Recruiting trip around SC.
- South Carolina Intercollegiate Athletic Association. Correspondence re: USC's withdrawal.
- Southern Intercollegiate Athletic Association. Annual convention.
- Atkinson, C.A.** Correspondence re: will of an alumnus.
- Band.** Includes correspondence on band instructor position and instruments.
- Barber, William A.** Correspondence re: bound issues of NY Times.
- Bellringer.** Applications.
- Belser, Irvine.** Donation of Petigru book to USC.
- Board of Trustees.** Correspondence re: various matters, including breakage fee and radio station.
- Board of Trustees Report for 1922.** Report on budget allocations.
- Budget for 1923.** Correspondence with departments re: budgetary needs for 1923. Includes charts/lists of budgets and items disallowed.
- Canteen and Post Office.** Applications for jobs.
- Clemson University.** Correspondence with Clemson president re: sports, conferences and speakers.
- Coker College.** Correspondence with Coker president re: speakers.
- Coker, David. R.** Correspondence with Coker on various topics including alumni fund and speech before Kosmos Club.
- Coleman, Mayor W.A.** Correspondence re: appropriations.
- Commencement 1923.** Primarily correspondence with Bishop W.N. Ainsworth on

giving baccalaureate sermon.

Commencement Alumni Meeting. Correspondence re: alumni day.

BOX 2 (1922-1923)

Committees/Organizations:

- Alumni Association. Correspondence re: meetings and loan fund.
- Alumni Insurance Plan. Suggestions for insurance plan.
- Alumni Loan Fund. Form letters for soliciting contributions and awarding loans.
- American Bar Association. Correspondence and questionnaire for admission of Law School to ABA.
- American Council on Education. Registration information.
- Anti-Saloon League. Correspondence with Superintendent Lightfoot.
- Association of the Blind. Convention to be held at USC.
- Association of South Carolina Colleges. Correspondence from Wofford's President Snyder.
- Audubon Societies National Association. Promotion to increase nature studies in schools.
- Blue Ridge Conference. Publicity information and booklet.
- Boy Scouts. Invitations to attend Boy Scout functions.
- Carnegie Foundation. Correspondence re: retirement funds.
- Chamber of Commerce. Correspondence on various topics, including State Fair.
- Child Health Association. Arrangement of meeting on health scholarships.
- Citizen Educational Association. Campaign against illiteracy.
- Co-ed Association. Letters thanking Melton for efforts to get Women's Building.
- Commercial Education Conference. Announcement of and invitation to conference.
- Employment Bureau, U.S. Appeal for support.
- Entomological Bureau. USC decision not to renew lease.
- Faculty Committee. List of standing committees and order of business.
- General Education Board. Primarily re: expenses of J.A. Stoddard, Prof. of Secondary Education.
- Girl Scouts. Information on training course at USC for G.S. leaders.
- Library Commission. Efforts to establish commission.
- Methodist Board of Education. Correspondence re: religious education in state-supported schools.
- Orangeburg County Fair Association. Correspondence re: Carolina-Citadel game at Orangeburg Fair.
- Phi Beta Kappa. Efforts to establish chapter at USC.
- Road Institute, 1923. Arrangements for the institute, held by Engineering Dept.
- Salvation Army. Melton's involvement in fund drive.
- Teacher's Insurance and Annuity Association. Correspondence re: retirement funds.
- YMCA, International Committee. Membership information and correspondence.

YMCA State Committee. Correspondence includes donations, convention, dorm equipment.

YMCA, USC. Includes inventories, repairs, quarterly report.

YWCA. Furnishings for YWCA room on campus and contributions.

County Clubs. List of county clubs and officers.

Crum, Mason. Religious education at Columbia College.

Debating Council. Judges for debating council.

Declamations, Suggestions for. List of debate topics.

Dial, Senator N.B. Correspondence re: legislation.

Douglas, D.M. Presbyterian College. Correspondence re: visit by Billy Sunday.

Education Week. Invitations, purpose of event, program.

Entertainment. Correspondence re: scheduling of entertainment on campus.

Faculty:

Babcock, Havilah. Letter describing humorous incidents with Babcock.

Baker, Dean L.T. Primarily personal matters.

Callcott, W.H. Hiring of Callcott.

Carson, A.C. Correspondence re: radio program, coal and batteries for Physics Dept.

Coleman, Professor J. Bruce. Correspondence re: students and salary.

Corrington, J.D. Re: grades.

Currell, W.S. Correspondence re: personnel and graduate school.

General. Includes memos issued to all faculty.

Morse, Josiah. Congratulatory letters to Melton.

Olsen, George E. topics include academics and finances.

Reports. Reports by professors on various departments, including Extension, Summer School, medical exam of student body.

Schayer, Isadore. Student's grades.

Sloan, Major Benjamin. Faculty resolution on his death.

Smith, P.K. Resignation.

Smith, Reed. Primarily concerns affairs of the Extension Dept.

Snowden, Yates. Correspondence re: student grades and State Fair.

Taber, Stephen. Correspondence on obtaining meteorite fragments.

Teeple, P.M. Students assistants and committees.

Wardlaw, Patterson. Correspondence and copy of speech on religion at USC.

Wauchope, George A. Primarily re: teaching assignments.

Fellowships. Correspondence from other colleges responding to fellowships establishment.

Founders Day 1923. Arrangements, primarily with speaker J.J. McSwain and company producing bronze tablet for alumni killed in WWI.

Founders Day Bulletin 1923. Copies of Founders Day speeches and plans to publish them.

Fraternities. Correspondence with fraternities re: ban at USC.

BOX 3 (1922-1923)

The Gamecock. Paper by Melton published in Gamecock--"The University and Some of Its Offerings."

Garnet and Black. Correspondence with engraving company and lawyers re: debt owed by Garnet and Black.

General Correspondence. Includes note from Calvin Coolidge.

Ginn & Co. Inquiry into acquiring photo of USC for publication.

Glee Club. Information and rules on intercollegiate glee club contest.

Governor's Office. Correspondence with Governors Harvey and McLeod re: conferences, meetings, appropriations.

Hagood, B.A. Correspondence with Melton on appropriations.

Hardin, A. Tracey. Correspondence re: settlement of estate.

Harper Portrait. Efforts to acquire portrait.

Hazing. Correspondence re: burning of freshmen caps.

High School Week. Program and information on events.

Honorary Degrees. Conferring of honorary degrees.

Hope, J.H. State Superintendent of Education. Efforts to have Hope speak at USC.

Hughes, J. Gordon. Correspondence re: alumni and scholarships.

Hypatian Society. Gift of picture from Melton to the society.

Kershaw County Bulletin. Correspondence re: bulletin issued by USC on Kershaw County.

Lectures and Entertainment. Possible arrangements of lectures, concerts, etc.

Macfarlane, Robert. Donation of books to USC.

Metzger, Sol. Primarily correspondence on football program.

Oratorical Contest. Results of contest.

Pearce, Tom B. Correspondence re: efforts to discredit USC.

Physical Plant:

C.H. Arndt Electrical Company. Correspondence re: incorrect bill.

Boiler Inspections. Correspondence.

Cantey, J.M. Correspondence re: Marshal's Office, including theft and inspection of buildings.

Coal, 1922. Orders for coal.

Coal, 1923. Orders for coal.

Furniture for Dormitories. Re: order.

Gymnasium Repairs and Equipment. Includes contract on repairs.

Harper Repairs. Contract for repairs.

Infirmery Repairs. List of repairs.

Landscape Architects. Correspondence with Wilkinson and Wilkinson Landscape Architects on improving USC grounds.

Library Repairs. Contract for repairs.

Old Dominion Coal Corp. Correspondence re: coal orders and contracts.

Pearce, Woods & Co. Purchase by Mrs. Latimer for Steward's Hall.

Perry Mann Electric Co. Correspondence and contracts.

President's House Remodeling. List of repairs and estimated costs.

Refrigerating Plant. Correspondence.

Repairs and Equipment requested. Correspondence re: repairs to various buildings including Steward's Hall, Flinn Hall and Davis College.

Room Chart. Dorm room assignments.

State Highway Testing Laboratory. Correspondence and bids.

Women's Building, Competition for Plans. Correspondence re: submissions for building plans.

Women's Building, General. Correspondence re: efforts to get appropriations for building women's dorm.

Women's Building, Materials. Correspondence re: materials for building.

Woodrow College. Proposals for additions.

Publicity. News releases.

Purchasing Agent. Efforts to stop passage of bill establishing purchasing agent.

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Radio Station. Correspondence re: intentions to build radio station at USC.

Rogers, R.S. Correspondence re: appropriations.

Scholarships/Medals:

Civic League Scholarship. Inquiry to background of scholarship.

Daughters of 1812 Medal. Correspondence re: awarding of medal.

Elks Scholarship. Plans for establishment of.

Focus Club Scholarship. Search for recipient.

General. Inquiries from potential students.

Gibbes, Robert W., Prizes. Establishment of prizes.

Hardin Scholarship. Application and recommendations.

Honor Club. Plans for awarding of medals.

Keitt Scholarship. Awarding of scholarship for 1922-23.

Kiwanis Scholarship. Applications and information on funding.

Normal Scholarships. List of normal scholarships recipients, 1922, and
correspondence re: small number of state scholarships at USC.

Reynolds, John Schreiner, Medal. Establishment of medal.

Roddey Medal. Contributions.

UDC Scholarship. Awarding of scholarship.

"Social South Carolina" Exhibit at Teachers Association. Announcement of exhibit.

Speaking Engagements. Invitations, declinations, acceptances for Melton to speak at various events.

State Fair. Melton's involvement in preparations and ticket sales.

The State, University Edition 1. Correspondence re: special edition of The State newspaper on USC and copies of articles written for the edition.

The State, University Edition 2. Copy of special edition.

Statistics. Correspondence and lists re: statistics of the University on students, expenses, etc.

Student Assistants. Information on assistants and salaries.

Student Organizations. Report to Melton from Dean Olsen.

Student Self Support. Correspondence re: helping students work their way through college and list of businesses participating with USC.

Sullivan, James H. Correspondence on alumni meeting.

Swearingen, J.E. Correspondence with Melton re: suggestions for improving USC.

Tax Commission Work. Jobs available at the Tax Commission for students.

Tech Marionettes. Invitation to perform.

Treasurer's Records. Monthly reports.

University Press. Correspondence with E.L.Green re: debt.

Who's Who in America. Biographical information on Melton for the publication.

Williams, David R. Donation to USC.

Winthrop College. Includes list of differences between courses at USC and Winthrop.

Wylie, Dr. Gill. Donation of Medical Library to USC.

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Records of the President
1923/24 – May 3, 1926
(William D. Melton)

May 3, 1926 – December 1926
(Leonard T. Baker)

BOX 1 (1923-1926)

Abney Memorial Library. Correspondence re: portrait and other donations; copy of contract.

Academics:

Christian Education. Questionnaire and statistics.
Correspondence Courses. Inquiries as to availability.
Degrees, Applicants. Summary of number of degrees awarded.
Dramatics. Establishment of drama courses with Columbia Town Theatre.
Engineering Dept. Includes correspondence re: alumni and students.
Extension Dept.
 Budget, Notes and Reports.
 Complaints. Correspondence re: complaints about programs and library.
 Parkinson, B.L. Director. 1923-24 Correspondence re: activities and finances.
 Parkinson, B.L. Director. 1924-26 Correspondence re: activities and finances.
Fellows--Teaching 1925. Appointment to teaching fellowship.
Fellowship Applications 1925. Applications for and awarding of fellowships.
Fellowships and Student Assistants Applications 1926. Applications for and awarding of.
Geology, Applications. Notice of vacancy for assistant professor.
History. Efforts to fill vacancy.
Journalism School. Correspondence with W.W. Ball (Dean), including organization of the school.
Law School. Correspondence includes application for admission to Association of American Law Schools and course of study.
Music. Includes speech re: music contest.
Pharmacy, School of. Establishment of.
Romance Languages, Dept of. Ads for vacancies.

Sabbatical Leave. Report by Prof. Bradley.
Schedule, 1923-24. Correspondence re: and copy of schedule of classes.
Summer School 1924. Correspondence from students on improving summer school.
Summer School 1925. Includes correspondence re: guest lecturers.
Summer School in France. Correspondence re: printing of bulletin and copy of bulletin.
Young, Owen D. Correspondence re: proposed school of international relations.

Advertising. Correspondence re: advertising orders and ban on advertising.

Aerial Service. Purchase of aerial views of USC.

Alumni Association. Includes report on alumni settling in South Carolina.

Alumni Endowment Fund. Plans for raising an endowment.

Alumni Loan Fund. Correspondence re: applications.

Appropriations for 1924. List of appropriations.

Athletics:

Advisory Board. Includes State Fair arrangements and game contracts.
Applications.
Baseball, Columbia. Letter re: professional baseball and use of USC field.
Boatwright, Mrs. P.J. Correspondence re: player's suspension.
Bocock, Coach Branch. Hiring of.
Football Team 1923. Correspondence about and list of team members.
Moore, Mrs. A.C. Letter re: good luck charms for football team.
Physical Education, Women. Includes correspondence on expenses and facilities.
Summer Baseball 1923. Correspondence and regulations on colleges with summer baseball teams.

BOX 2 (1923-1926)

Band, USC. Correspondence primarily re: instruments.

Baruch, Bernard. Correspondence re: commencement address.

Beals, Major Walter. Correspondence re: personal matters and publications.

Bell, R.G. Includes correspondence on YMCA and financial help for students.

Benet, Christie. Includes correspondence on commencement.

Billiard Parlors. Correspondence re: USC students going to billiard parlors.

Bond Issue for Educational Purposes. Background and statistical information.

Botanical Gardens. Efforts to establish the gardens.

Budget 1924. Correspondence with professors on departmental budget requests for buildings, supplies, etc.

Budget 1925. Correspondence re: budget plans.

Budget Commission. Includes correspondence on requests for building repairs.

Budget Materials. Background information on past USC budgets.

Butler, T.B. Correspondence re: honorary degrees, meetings, scholarships.

Campaign for Funds, USC. Correspondence re: fund-raising.

Canteen and Post Office. Arrangements for student mail, reports on status.

Cantey, Jim. Superintendent of Buildings and Grounds. Includes reports on the condition of campus.

Chamber of Commerce. Includes meetings and planned projects.

Chapel Services. Arrangements for chapel addresses.

Chitty, F.C. Congratulating Melton on presidency.

Chunn, F.L. Donation of invitation from 1800s.

Coggins and Johnson. Correspondence re: students passing bad checks.

Coker, David R. Includes athletics, faculty, and hiring of D.M. Douglas as president.

Coker, Dr. W.C. Includes biographical information and improvement to USC's buildings and grounds.

Colleges and Universities:

Alderman, Edwin A. President, U. of Virginia. Re: professor's address at high school conference.

Chase, A.W. President of UNC-Chapel Hill. Correspondence re: UNC's centennial celebration.

Chronicle Publishing Co. Copy of article written by Melton for Presbyterian College.

Citadel. Primarily scheduling conflict between USC and Citadel commencements.

Clemson College. Correspondence re; transfer of students to USC after controversy at Clemson.

Earle, S.B. Acting President, Clemson College. Includes letter re: fire in Davis College.

Furman Centennial 1926. Plans for Melton to speak.

Furman University. Correspondence with president including dining services and Southern Conference.

Granberry, Dr. R.C. President of Limestone College. Correspondence includes endowment and commencement.

Johnson, Dr. D.B. (Winthrop College President). Correspondence includes commencement, budgets and academic regulations.

Martin, Dr. William J. President, Davidson College. Includes correspondence on faculty retirement plans.

Riggs, W.M. Clemson President. Correspondence includes hazing incident, SCIAA and Rigg's sudden death.

Thornwell Orphanage. Associated with Presbyterian College. Letter from President of Orphanage accusing USC of trying to recruit boys away from PC to play football at USC.

University of Philippines. Correspondence on faculty salaries and teaching of religion.

Columbia High School. Correspondence re: dispute between students.

Columbia Record. Includes copies of articles by USC professors.

Commencement 1924. Invitations, acceptances, declinations.

Commencement 1925. Invitations, acceptances, declinations.

Commencement 1926. Invitations, acceptances, declinations.

BOX 3 (1923-1926)

Committees/Organizations:

American Association of University Professors. Inquiry as to organization of USC.

American Association of University Women. Includes Dean of Women questionnaire.

American Chemical Society. Committee on prize essay.

American Council on Education. Membership information and activities.

American Nature Association. Inquiry on professors who conduct nature studies.

Association of American Universities. Membership information and reports.

Association of Separated State Universities of America. Correspondence on legislation re: higher education.

Bureau of Education. Copy of address to student body.
Carnegie Library of Columbia. Efforts to acquire funding from Carnegie Foundation for public library at USC.
College Presidents Conference. Conference with Governor McLeod on bond issue.
Conservation Society of SC. Background information and correspondence on county surveys.
Efficiency and Consolidation, Joint Committee on. Primarily re: meetings.
Faculty Committees. List of committees and members.
General Education Board 1923-24. Travel log and expenses of J.A. Stoddard and other correspondence.
General Education Board 1924-25. Ibid.
General Education Board 1926. Ibid.
General Education Board, Atlanta Conference. Information on conference on secondary education.
Good Roads Association. Correspondence re: conference held at USC.
Illiteracy Committee. Correspondence re: students at USC.
Institute of Politics (Furman University). Correspondence re: Melton's participation and rough draft of speech.
Knights Templar Educational Loan Fund. Correspondence re: efforts to establish fund in SC.
Olympic Committee. Melton's refusal to serve on.
Printing Committee. Correspondence re: printing of catalog.
State Teachers Banquet. Correspondence and invitation (hand-painted).

Debating Council. Scheduling of debates, rules.

Denominations in the University. Statistics.

Dial, Hon. N.B. Primarily personal correspondence.

Douglas, Dr. D.M. President of Presbyterian College. Includes acceptance of USC presidency.

Driver, James G. Primarily hiring of as Director of Student Activities.

Edmunds, Harry N. Correspondence re: financial matters at USC.

Ellison, George B. Letter re: Melton's speech.

Euphradian Literary Society. Letter re: repairs to the Hall.

Faculty:

Babcock, Havilah. Associate Prof. of English. Hiring of.
Baker, Leonard. Dean of the University. Reports.

Ball, Thomas F. Physics Professor. Hiring of.
Bradley, F.W. Includes correspondence on loan fund.
Brode, Malcolm. Associate Professor of Zoology. Hiring of.
Burney, W.B. Professor of Chemistry. Term reports.
Callcott, W.H. Professor of History. Leave of absence.
Campbell, A.L. Adjunct Professor of Business Administration. Hiring of.
Carpenter, L.L. Correspondence with Prof. Carpenter while in school at Yale.
Carson, A.C. Includes correspondence on repairs and athletic field.
Clark, Burton. Assoc. Professor of Geology. Primarily hiring of.
Clarke, John A. Acting Asso. Prof. of Teutonic Languages. Hiring of.
Cobb, Roy. Instructor, Mathematics. Hiring of.
Coker, E.C. Includes hiring of and work as Chairman of Committee on Buildings and Grounds.
Coleman, J.B. Primarily re: geometry.
Copenhaver, J.E. Associate Professor of Chemistry. Hiring of.
Corrington, J.D. Includes leave of absence and duties.
Crow, Orin F. Hiring of.
Crowley, Irving W. Hiring of.
Currell, Dean W.S. Graduate School. Correspondence re: illness.

BOX 4 (1923-1926)

Dabbs, James McBride. Professor. Primarily his leaving USC for Coker College.
Davis, Harry C.D. Professor. Correspondence re: students.
Dean and Registrar. Report of 1924-25.
Derbyshire, Rev. A.J. University Chaplain. Includes student petition to keep him at USC.
Derrick, S.M. Professor of Rural Sociology. Includes information on county surveys.
Dillard, Irene. Dean of Women. Primarily hiring of. Includes The Quarterly Bulletin, Vol.1 No.1.
Edmunds, Dr. S.H. Primarily re: speaking engagements at Sumter.
Exchange Professors. Appointments of faculty to exchange program.
Ferrell, Clyde M. Assoc. Prof. of History. Hiring of.
Frierson, Nelson J. Includes correspondence on law library and late grade reports.
Gary, Frank B. Instructor, Mathematics. Hiring of.
General Files. Miscellaneous correspondence.
Green, E.L. Correspondence includes courses taught and scholarships.
Hankins, J.E. English instructor. Biographical information.
Heyward, Katherine. Assoc. Prof. of Fine Arts. Hiring of.
Hodges, Benjamin. Law Prof. Hiring of.
Hooker, T.J. English Instructor. Recommendations for hiring.
Karesh, Coleman. Letter of resignation.
Keith, Oscar. Prof. Modern Languages. Correspondence re: department activities, including summer school in France.

Kilpatrick, Emmett. Assoc. Prof. Romance Languages. Hiring of.
Lipscomb, Prof. G.F. Includes letter on atmospheric science.
McCall, J.V. Instructor, Romance Languages. Hiring of.
McCrae, M.L. Adjunct Prof. of Law. Hiring of.
McCutchen, George. Professor of Economics. Term reports.
Matteson, Maurice. Correspondence re: music classes.
Meriwether, Prof. R.L. Includes correspondence re: teaching loads.
Miller, Prof. Raymond B. Asso. Prof. of Economics. Includes convention information and resignation.
Moore, Prof. A.C. Correspondence on various topics, including overdue reports and student assistants.
Morse, Dr. Josiah. Correspondence includes committee lists.
Motley, Dr. T.J. Dean of Pharmacy School. Primarily hiring of.
Murchinson, Hugh. University Chaplin. Hiring of.
Norwood, Prof. J.E. Asso. Prof. of English. Primarily hiring of.
Olson, George. Dean, School of Commerce. Includes correspondence on canteen and student organizations.
Pomfret, J.E. Asso. Prof. of History. Hiring of.
Rau, William. Asso. Prof. of Geology. Hiring of and resignation of.
Rowe, Walter. Professor of Engineering. Term reports.
Schayer, Isadore. Professor of Hygiene. Term reports.
Shufeldt, Frank. Asso. Prof. of Romance Languages. Hiring of.
Smith, Helen. Associate Professor of Physical Education. Correspondence and term reports.
Snowden, Yates. Professor of History. Term reports.
Spain, Thomas H. Prof. of Law. Correspondence re: termination of due to age.
Taber, Stephen. Professor of Geology. Term reports.
Van Meter, J.O. Instructor, Physical Education. Correspondence and term reports.
Wardlaw, Patterson. Professor of Education. Term reports.
Wauchope, George. Printing request.
Williams, G. Croft. Professor of Sociology. Term reports.

Flenniken, W.H. Personal correspondence re: loan made by Melton.

Flora, A.C. Personal correspondence.

Fulp, J.D. State High School Inspector. Primarily personal correspondence.

Furman, Dr. Richard. Letter requesting donation of the McDonald Furman Library.

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Gamecock. Includes article by Melton written for the Gamecock.

Garnet and Black. Mailing lists and other correspondence.

Gibbes, Hunter A. Includes football fame and legal advice.

Goddard, Mrs. Floride. Application for Matron position.

Graham Library. Possible acquisition of.

Gross, Senator H.H. Suggestions for amendments to appropriations bill.

Guignard, Dr. Jane Bruce. Letter re: compensation for monitoring exams.

Hagood, B.A. Primarily personal correspondence.

Haile, Mrs. Benjamin A. Correspondence re: Mrs. Haile's claim to husband's salary.

Hamer, Tom C. Primarily personal correspondence.

Hand, W.H. Correspondence re: high schools.

Hazing. Correspondence with parents re: hazing.

Hentz, Lois. Extension Department. Hiring of.

Herbert, R. Beverly. Personal correspondence.

Heyward, Dr. N.B. Infirmary. Includes correspondence on teaching assignments.

High School Conference. Arrangements for conference held at USC.

High School Week 1924. Plans for.

High School Week 1925. Plans for.

High School Week 1926. Plans for.

Hollis, L.P. Primarily correspondence re: alumni and athletics.

Homes, Mrs. M. Goode. Correspondence re: husband's back pay owed.

Honor Club. Election of new members.

Honorary Degrees 1924. Correspondence re: nominations for and awarding of honorary degrees.

Honorary Degrees 1925. Correspondence re: nominations for and awarding of honorary degrees.

Hope, James H. State Superintendent of Education. Correspondence on various topics including commencement and athletics.

Hope, Robert M. Alumni Secretary. Correspondence re: recruiting trip for student athletics.

Hughes, J. Gordon. Correspondence including commencement and appropriations.

Infirmary. Correspondence including doctor's vacancy.

Invitations. Invitations to commencements and inaugurations.

Jacobson and Brooks. Inquiry as to political influences on USC.

John and Ollier Engraving Co. Legal actions by company over debt owed by Garnet and Black.

Kennedy, R.M. University Librarian. Correspondence and reports re: library acquisitions, activities, etc.

Kohn, August. Includes letter re: Kohn's failure to be reelected on Board of Trustees.

Latimer, Mrs. S.L. Correspondence re: Stewards Hall.

Law School Library. Includes report on status of law library.

Lectures 1923-24. Arrangements for lecturers to speak at USC.

Lectures 1924-25. Arrangements for lecturers to speak at USC.

Lectures 1925-26. Arrangements for lecturers to speak at USC.

Letters of Sympathy. Expressions of sympathy from other schools on Melton's death.

Librarian, Assistant. Job offer to Alicia Davidge.

Lightfoot, Dr. E.M. Correspondence re: needy students and anti-saloon league.

Madden, A.S. Infirmery Matron. Term reports.

Magoffin, Kate H. Manning. Letter re: being a "demoralizing influence" while at USC.

- Manning, Gov. Richard.** Correspondence re: various topics including transfer of Clemson students after "strike."
- McDow, Hon. Thomas F.** Primarily donation of bust of Chancellor Harper.
- McLeod, Governor Thomas H.** Includes correspondence on athletics, employees, commencement.
- McKissick, A.F.** Correspondence topics include football and scholarships.
- McKissick, J. Rion.** Correspondence on various topics including election as trustee.
- Melton, Netta (Mrs. W.D.)** Correspondence re: SC Federation of Women's Clubs.
- Metzger, Sol.** Letter re: telegram charges.
- Middleton, Mrs. M.E.** Matron of Women's Building. Primarily hiring of and reports.
- Miscellaneous.** Misc. correspondence and reports, including information on denominations of students.
- Moon, Nannie.** Term reports on Post Office.
- Murchinson, Dr. Hugh R.** University Chaplain. Hiring of.
- Orangeburg County Fair.** Includes correspondence on Carolina-Citadel game at the fair.
- Owen, Chandler.** Includes eye-witness account of his death.

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Parkinson, B.L. Primarily personal.

Petigru Portrait. Correspondence re: loan of portrait.

Physical Plant:

- Baldwin, George. Landscape Architect. Estimates and sketches re: landscaping at USC.
- Board of Trustees, Building Committee. Correspondence re: plans for new classroom building.
- Buildings, Naming of. Named for Wardlaw and Burney.
- Coal 1924. Correspondence re: orders and contracts.
- Coal 1925. Correspondence re: orders and contracts.
- Coal 1926. Correspondence re: orders and contracts.
- Coker Memorial/Hanahan Telescope. Plans for observatory in Davis College.

Coleman, Mayor W.A. Correspondence re: street repairs around USC.
Davis College, Repairs to. Correspondence re: fire and repairs.
Dormitory Equipment. Purchase of equipment.
Electric Lighting for Campus Walls. Estimate and sketch.
Electrician. Letter re: lamp contract.
Fire Escapes. Contract for adding fire escapes.
Gymnasium. Correspondence re: equipment and instructor.
Heating Plant. Enlargement of heating plant and improvements to buildings.
Hygiene and Sanitation (Dr. Isadore Schayer). Includes report from Surgeon
General and student health forms.
Infirmary, Repairs. Bids for repairs.
Inventory 1925. Inventory of USC property, including blueprint of USC and
adjoining properties.
Johnson, J. Carroll. Correspondence with architect re: additions and repairs,
including blueprint for athletic field.
LaFaye, George. Complaint on work done to Davis-McCutchen residence.
McCutchen, Lilla (Mrs. George). Correspondence re: repairs to residence.
Melton Hall. Complaints about conditions.
Melton Memorial Fountain, Clariosophic Society. Plans for memorial.
Old Dominion Coal Corp. Correspondence re: lawsuit between USC and the
company.
Permanent Improvements. Bids and estimates of repairs and improvements to
campus.
Repairs. Bids. Bids submitted on various buildings, including gymnasium, iron
fences, and faculty residences.
Repairs. Paving and Curbing. Estimate.
Repairs. Requests for Repairs.
Room Fees. Student petition for rebate in room fees in Thornwell.
Sanitation. Reports by faculty on sanitary conditions at USC.
State Treasurer. Letter re: contracts on building repairs.
Women's Building. Correspondence on construction, including progress reports
and diagrams.
Women's Building. Applications. Correspondence on salary of Dean of Women.
Women's Building. Bids and contracts for construction of.
Women's Building. Grading. Correspondence and contract for grading
construction site.
Women's Building. Heating. Correspondence re: heating system.
Women's Building. Rudolph Lee. Architect. 1923. Correspondence with Lee re:
designs and construction.
Women's Building. Rudolph Lee. Architect. 1924-25. Correspondence with
Lee re: designs and construction.
Woodrow. Bids, contract and correspondence re: repairs.

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Post Office. Correspondence re: controversy over contract with Post Office and poor

service on campus.

President's Report Dec. 1923. Copy of report.

President's Report June 1924. Statistical information for report.

Professors' Retirements. Correspondence re: faculty retirement plans.

Salary, Roll. Information on salaries at USC.

Scholarships/Medals:

Calhoun Medal. Correspondence re: essay competition.

Dreher, E.S. Includes letter against commercialization of scholarships.

Elks Lodge of Union Scholarship. Awarding of.

Fant, Roy J. Includes information on Rotary Club scholarship.

Free Tuition. Inquiries into receiving free tuition.

Homes Memorial Medal. Establishment of.

Honor Club Medal. Includes requirements for winning.

Kiwanis Club Scholarship, 1923-24. Correspondence re: donations to, awarding of and list of scholarships.

Kiwanis Club Scholarship, 1924-25. Ibid.

Lee County Scholarship. Establishment of.

Medals, Scholarships, and Prizes. Miscellaneous awards.

Refo Scholarship. Awarding of.

Roddey Medal. Contributions to and awarding of.

Scholarship Donations. Correspondence thanking individuals and companies for donations.

School of Commerce Medal. Creation of.

UDC Scholarship. Awarding of.

Self, M.B. Correspondence re: transfer of Clemson student who participated in the walkout.

Southern Postcard Company. Correspondence re: having postcards made of USC.

Speaking Engagements 1923-24. Invitations, acceptances, declinations.

Speaking Engagements 1924-25. Invitations, acceptances, declinations.

Student Activities, Director of. Establishment of the position.

Student Self-Support. Correspondence re: students looking for work.

Washington's Birthday, 1924. Letter complimenting USC on participation in the Chester celebration.

Wheeler, W.J. Correspondence and hearing transcripts re: Wheeler, law student and football player, accused of cheating on exams.

White, M.E. Term reports on women's cafeteria.

Wolfe, Samuel. Attorney General. Correspondence re: exempting holders of normal scholarships who served in WWI from repayment of notes.

YMCA. Reports on status and activities.

YWCA. Correspondence re: financial reports and legal matters.

Addendum:

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Primarily miscellaneous drafts of speeches: handwritten, typed, and published versions.

Newspaper clippings on or by Melton.

Personal correspondence.