

**University Archives
South Caroliniana Library
University of South Carolina**

**Records of the President
William H. Patterson
1974-1977**

Biographical Note:

William H. Patterson became president of the University of South Carolina in 1974. Patterson joined the USC faculty in history and engineering in 1943, and held a number of academic and administrative positions during a period of dynamic academic and physical growth at Carolina. He also played a significant role in the establishment of the University's regional campus system. Patterson served as USC's chief administrative and academic officer from 1961 until becoming president.

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**Records of the President
1974-1975
(William H. Patterson)**

BOX 1 (1974-1975)

President's Office:

- Patterson, William H. Includes USC reorganization, Gibbes Court property, recommendation for establishment of University Archives.
- Affirmative Action Officer. Includes Title IX, hiring policies, complaint by officer when policies not followed.
- Assistant to the President. Includes renovations to Osborne, personnel matters, complaints re: financial aid & transcript.
- Assistant to the President for Special Projects. Includes speaking engagement, Japanese films, wallpaper in President's House, Faculty House.
- Executive Assistant for Government Relations. Work with General Assembly, cultural complex, Horseshoe restoration.
- Invitations. Primarily speaking engagements for Patterson.
- Legal and Legislative Affairs. Includes interpretations of state and federal laws and USC policies.
- Memos. Includes smoking policy, vehicle & stationery use, reorganization of departments.
- Ombudsman's Office. Student assistants, personnel changes, policies.
- Personal. Primarily letters of congratulations for becoming president.
- Presidential Opportunity Scholars. Includes annual report.
- Public and Cultural Affairs Coordinator. Includes discontinuation of Myrtle Beach summer theatre, USC/ETV relationship, cultural center, media relations.

BOX 2 (1974-1975)

- Receptions at President's House. List of.
- Speeches and Statements. Primarily speeches.
- Trips. Egypt, Rio de Janeiro.

Provost:

- Davis. Includes personnel matters, policies and procedures, budget, reorganization of academic programs, physical plant.
- Institutional Study & Research. Statistics, including salaries, fees.
- Provost Search Committee. Includes committee recommendations.
- Security. Includes complaints about parking tickets, statistics on vandalism and other crimes.

Vice President for Instruction:

- General. Includes report on academic problems, dispute over scheduling classrooms, reorganization.
- Dean of Special Programs. Primarily re: UNIV 101, including reports, evaluations.
- Arts and Letters, College of:
 - Dean. Includes film festival, student recruitment, dean's resignation.
 - Art. Request for building name change, faculty matters, outside critique of department.
 - English. Includes annual report, new department head, faculty matters.
 - English, James Dickey. Dated 1968-1974. Speech, awards, activities, complaint about rude letter.
 - Foreign Languages. Publications, drama competition.
 - Music. Performances, equipment theft, faculty statistics, grants, need for piano tuner.
 - Theatre and Speech. Summer theatre, productions, Shakespeare sculpture collection.

BOX 3 (1974-1975)

- Business Administration, College of. Includes faculty promotions & resignations, seminars, report on higher education needs in Beaufort.
- Education, College of. Includes Wardlaw renovations, seminar, grants, education museum.
- Engineering, College of. Includes remodeling of Sumwalt College, grants, report on research activities.
- General Studies, College of. Primarily re: proposed change in structure of the College.
- Graduate School. Minutes, personnel changes, complimentary letter, budget, complaint about residency ruling.
- Graduate School for Criminal Justice. Primarily interest in establishment of bachelor's degree in criminal justice.
- Health Sciences:
 - VP for Health Affairs. Includes new medical school, dean's resignation, role of the vice president.
 - Health & Physical Education, School of. Heart attack prevention program, President's Council on Physical Fitness, grant, evaluation of faculty member.
 - Medical School, 1974. Establishment of.
 - Medical School, 1975. Establishment of.
 - Nursing, College of. Includes dedication of building, new dean, admissions, graduates' poor performance at State Boards.
 - Pharmacy, College of. Includes accreditation, grant for construction, policy statement.
 - Public Health, School of. Hiring of dean.

BOX 4 (1974-1975)

- Journalism, College of. Includes tenure and promotion policies, visiting lecturer, scholarships, endowed chair.
- Law Center, July – Aug 1974. Primarily controversy over firing of professors and tenure and promotion procedures.
- Law Center, Sept 1974 – May 1975. Primarily controversy over firing of professors and tenure and promotion procedures.
- Librarianship, College of. Accreditation, dean's retirement.
- Science and Math, College of:
 - Dean. Includes proposal for separate science library, research and scholarship proposal by Allied Chemical, marine science program.
 - Biology. Primarily faculty activities.
 - Chemistry. Includes medical school, grants, complaint about course, faculty activities.
 - Geology. Primarily grants, faculty activities.
 - Mathematics and Computer Science. Faculty activities.
 - Physics. Grant.
- Social and Behavioral Sciences, College of:
 - Miscellaneous. Includes salaries, budget, admissions policies, faculty matters, physical plant.
 - Aerospace Studies & AFROTC. ROTC social functions, staff changes.
 - Anthropology and Sociology. Grants, faculty matters.
 - Geography. Grant, faculty activities, map depository.
 - Government and International Studies. Includes reorganization of Institute of International Studies, new department head, criminal justice program, conference.
 - History. Includes Bostick Conference, Horseshoe restoration, professor's offer to purchase house from Educational Foundation.
 - Naval Science & NROTC. Social functions, Governor's Review, staff changes.
 - Psychology. Accreditation of Ph.D. program, admissions statistics.
- Social Work, College of. Accreditation.

BOX 5 (1974-1975)

Administrative Services:

- VP for Administrative Services. Includes budget, control of building space, use of state vehicles, R&D Foundation property.
- Admissions. Includes activity reports, evaluation of undergraduate admissions philosophy.
- Alumni Office. Includes financial statements, minutes, use of Spigner House.
- Development, 1974. Minutes, financial reports, gifts, fundraising efforts.
- Development, 1975. Minutes, financial reports, gifts, fundraising efforts.
- Information Services. Includes drafts of news releases, responses to media inquiries, procedures.
- Records and Registration. Complaints, information book on registration.

Athletic Affairs:

Athletic Director. Includes budget, description of duties, Title IX, department reorganization.

Basketball. Includes reorganization of athletic department, complaints about McGuire commercial, McGuire's contract.

Budget and Finance. Financial summaries.

Football. Televising games, parking, ticket allocations, meals at games.

BOX 6 (1974-1975)

Gamecock Club. Re: constitution, effectiveness of Club.

General. Includes finances, Title IX, efforts to rejoin Atlantic Coast Conference.

Search for Head Football Coach. Dietzel's resignation, suggestions for replacement, alumni complaints, selection of new coach.

Tickets. Requests for, primarily football, special arrangements.

Bureaus and Institutes. Primarily re: Baruch Institute, includes progress and financial reports, contract.

Committee of 100. Arrangements for meeting.

Executive Committee of President's Council. Re: meeting.

Finance:

VP for Finance. Includes policies, appropriations formula, audit of athletic department.

Budget and Budget Director. Financial and budget statements, reports.

Purchasing. Re: state property policy.

Treasurer. Complaints, scholarships.

Grants and Research. Includes awards notifications, status reports, report on lab facilities.

HEW Visit. Re: proposal for USC center for the developmentally disabled.

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Learning Resources:

Dean for Learning Resources. Includes criminal justice program, donation of Dorn papers, proposal to establish University Archives, use of McKissick for museum, media arts, University Press.

Instructional Services. Status report.

Library. Includes dedication of Dorn papers, library construction, statistical report.

Museum. Director's resignation.

University Press. Includes grant, budget plan, status report.

Operations:

- VP for Operations, May – Oct 1974. Includes Horseshoe restoration, building construction and renovations.
- VP for Operations, Nov 1974 – June 1975. Includes Horseshoe restoration, building construction and renovations.
- Auxiliary Services. Includes campus appearance, Senate Plaza lounge, complaints about housing.
- Coliseum. Musical and political functions.
- Communications and Public Safety. Parking, traffic signal.
- Computer Services. Compliments for services rendered, service fees.
- Physical Plant and Planning. Includes progress report on renovations, recommendations on disposition of property.
- Personnel. Includes grievance policies, complaints by maintenance staff, list of vacancies.

Regional Campuses:

- Vice President for Regional Campuses. Includes grants & research summaries, libraries, master plan for higher education, regional athletics.
- Aiken. Includes library collection, report on physical facilities requirements.

BOX 8 (1974-1975)

- Beaufort. Reports re: future education needs in Beaufort, library facilities.
- Coastal Carolina. Includes complaint about class, funding, status as four-year college.
- Continuing Education. Evaluation of need for a continuing education center.
- Lancaster. Includes enrollment, library dedication.
- Salkehatchie. Request to borrow University mace.
- Spartanburg. Includes delay of decision on program proposals, nursing program.
- Sumter. Includes report on cooperative efforts between USC-Sumter and Sumter TEC.
- Union. Grant.

Student Affairs:

- Dean for Student Affairs. Includes dean's resignation, dorm regulations, scholarships, report of Student Affairs committee.
- Dean for Student Affairs Search. Minutes, final report on process.
- Dean of Student Activities. Allocations for student organizations, student service projects, Wheeler Hill project.
- Foreign Student Advisor. Furniture storage, available services.
- Gamecock. Letter to editor re: Contemporary University.
- Health Services. Infirmary license, hiring of physicians.
- Minority Student Affairs. Query into numbers of minority students.
- Religion Centers. Appointment of University Chaplains.
- Student Aid. Funding of scholarships, loans, complaints.
- Student Government. Primarily re: Student Senate resolutions, allocations for student organizations.

Students, Miscellaneous. Compliments from parents, students.
Upward Bound. Reports.
Veteran Student Affairs. Agreement for veterans representative.
Volunteer Services. Newsletter, Carolina Cares.

BOX 9 (1974-1975)

Associations and Boards:

International Association of Universities. Re: USC membership.
National Collegiate Athletic Association. Primarily re: Title IX.
Southern Association of Colleges and Schools. Request for records, seminar.
Southern Association of Land Grant Schools and State Universities. Minutes,
enrollment trends report.
Southern Regional Education Board. Conference, report on Southern higher
education.

Board of Trustees. Scholarships, legislation, selection of distinguished professor
emeriti.

City of Columbia. Includes Public Education Commission, campus development plan,
street closings.

Civic and Charitable Organizations. Re: fundraising campaigns.

Colleges and Universities. Includes cooperation with Clemson, computer processing
services, interest in rejoining ACC.

Commencement:

Honorary degree. Selection of and arrangements for.
May 1975. Arrangements for, including distinguished professor emeriti awards.

Councils:

Academic Advisory. Minutes.
Administrative Advisory. Minutes.

Faculty and Staff:

General. Retirement, tenure and promotion regulations, Jones' leave status.
Faculty Senate:
Miscellaneous. Selection of board for Faculty House, elections.
Meetings. Minutes.
Graduate Faculty. Minutes.

Faculty and Staff Committees:

Miscellaneous. Committee lists.
Academic Forward Planning. Minutes, committee reports.

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Admissions. Minutes, annual report.
Affirmative Action. Annual report, membership.
Archives Subcommittee. Re: establishment of Archives and advisory committee.
Athletic. Primarily re: Title IX, including complaints about Dietzel's anti-Title IX letter on University stationery.
Bicentennial. Members, projects.
Board of Student Publications and Communications. Minutes, annual report.
Cafeteria. Results of food survey.
Computer Advisory Committee. Re: policies.
Cultural Development Planning. Re: performance hall, minutes.
Curricula and New Courses. Recommendations.
Drugs. Annual report.
Facilities and Grounds. Minutes, reports and recommendations re: campus development and maintenance.
Faculty Advisory. Reports, including tenure and promotion, annual, reorganization of Division of Liberal and Cultural Disciplines.
Faculty Welfare. Tenure and promotion for regional campuses.
Future Use of McKissick. Recommendations.
Honors College. Report on efforts to establish.
Horseshoe Advisory. Membership, recommendations.
Media. Proposal, recommendations.
Minority Student Affairs. Minutes.
Parking. Chart of faculty and staff parking areas, recommendations, membership.
Russell Awards. Selection of recipients.
Scholastic Standing and Petitions. Annual report, proposal to split functions of committee.
Student-Faculty Relations. Annual report.
Technical College Transfer. Report.
Tenure and Promotion. Procedures.
University Press. Minutes, policies.

Fools File. Copy of "Poor Patriot Almanac."

Foundations. Includes financial report on Carolina Research & Development Foundation, grants from foundations.

Gifts. Includes silver collection, funding for Gambrell building, portrait.

Questionnaires. Includes state commissions, role of registrar, student government.

BOX 11 (1974-1975)

SC Associations, Boards and Departments:

Miscellaneous. Includes policies, salary survey, cooperation with other agencies.
Attorney General. Ruling on lobbyist status of University Legislative Liaison.

Auditor. Includes budget requests, salaries, bonds.
Budget and Control Board. Russell House addition, meetings.
Commission on Higher Education, 1974. Includes salaries, program proposals, budget.
Commission on Higher Education, 1975. Includes salaries, program proposals, budget.
Committee for Technical Education. Courses at Shaw AFB.
Council of Presidents. Includes minutes, appropriations, sabbatical leave, committee reports.
Cultural Complex Steering Committee. Minutes, efforts to establish cultural center.
Education Department. Agreement between USC and Clemson re: Ph.D. program in Education.
Educational Television Network. Cultural center, cooperative media organization.
Governor of SC. Includes legislation, committees, disapproval for USC mini bottle license application.
Legislature. Includes appropriations, legislation, meetings.

US Government:

House of Representatives. Includes Dorn papers, student loan program, developmentally disabled program.
Senate. Primarily re: grants.
HEW. Includes grants, Title IX, audit reports.

BOX 12 (1974-1975)

Reading Files:

July 1974
Aug 1974
Sept 1974
Oct 1974
Nov 1974
Dec 1974
Jan 1976
Feb 1976

BOX 13 (1974-1975)

Mar 1976
Apr 1976
May 1976
June 1976

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**Records of the President
1975-1976
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BOX 1 (1975-1976)

Presidents Office:

- General. Includes Burney portrait dedication, Dietzel's new job, inquiries re: programs, compliments for faculty.
- Affirmative Action Officer (Durham). Annual and other reports, policies.
- Archives and Assistant to the President (Rosen). Primarily efforts in establishing archives and records management program, retention schedules.
- Bofferding Study. Study of USC administration.
- Executive Asst to the President and University Secretary (Curry). Includes Burney portrait, criticism of University spending, medical school dean, athletic program.
- Invitations. Various University and private functions.
- Legal and Legislative Affairs. Re: contracts, legal issues, policies, legislation affecting higher education.
- Memos. Includes University policies, archives and records management, position changes.
- Ombudsman. Includes annual report, student and faculty representatives, search for new ombudsman.
- President's House. Historical information, receptions, vandalism, response to Budget and Control Board's questions re: house's purpose.
- Public and Cultural Affairs Coordinator. Media relations, ETV program "And Then There Were Thirteen," radio and TV programs, beer commercials.
- Speeches. Copies of.

VP for Finance:

- General. Appropriations, budget cuts, division organization, projects, income re: stocks and bonds.

BOX 2 (1975-1976)

- Budget and Budget Director. Budget and financial reports, justifications.
- Trust Officer. Scholarships, audit report, alleged improper use of University materials.

VP for Operations:

- General. Correspondence and reports re: construction and renovation projects, buildings' uses, campus maintenance, property acquisitions and sales.

Auxiliary Services. Use of state vehicles, Capstone renovation, bookstore.
Personnel. Primarily re: policies, salaries.
Physical Plant and Planning. Includes reports on projects, campus conditions, property acquired by Carolina Research and Development Foundation, proposal to close Greene Street.
Security and Communications. Primarily reports of vandalism, statistical report on investigative activities, sweep for bugs in president's office.

VP for Administrative Services:

General. Includes suggestions for calendar adjustment, statistics on degree candidates, budget cuts, Alumni Association.
Admissions. Reports, policies, minutes, statistics, staffing.
Development. Includes minutes, donations, financial reports.
Information Services. Re: University policies, media relations, budget cuts.

BOX 3 (1975-1976)

Records and Registration. Suggested changes.

Dean of Learning Resources:

General. Includes dissolution of division, reports to Ford Foundation, statistics on television course enrollments.
Educational Services, Instructional Services Center, & Media Arts Institute.
Disapproval of departmentalization plan.
University Libraries, Museum and Press. Includes reorganization of Press, film library policies, budget, move to new central library.

Dean for Student Affairs:

General. Includes minutes, reorganization of housing, funding for student organizations, report on programs, student survey.
Student Activities. Includes sale of beer at Bell Camp, compliments, Student Senate bills, student organizations.
Student Aid. Scholarships, student loan program.
Student Government. Include Student Senate bills and resolutions, budget, proposal for closing Greene Street.
VP Student Affairs: ODK. Re: Awards Day.

Provost:

July 1975 – March 1976. Includes budget cuts, staffing concerns and problems, salaries, facilities and space needs, academic planning.
April – June 1976. Includes budget cuts, staffing concerns and problems, salaries, facilities and space needs, academic planning.

BOX 4 (1975-1976)

VP for Regional Campuses, Continuing Education, and Research:

General. Includes military courses, tenure and promotion policies, budget and program cuts.

Aiken. Use of state vehicles, faculty matters including dean search.
Beaufort. Use of state vehicles, accreditation, criminal justice program.
Coastal Carolina. Professor's complaint about lost materials, grant, request for stadium parking, complaint about class.
Continuing Education. Successful seminar, enrollment statistics.
Institute of Archaeology and Anthropology. Collection contribution, grant, artifacts.
Lancaster. Scholarship funding, staff needs.
Research, Office of. Primarily grant activity reports.
Salkehatchie. Use of state vehicles, faculty vacancy.
Spartanburg. Includes grant, recommendations for political science major, position vacancies, ROTC, policies.
Sumter. Staff vacancy, criminal justice program efforts, yearbook.
Union. Use of state vehicles.

VP for Health Affairs:

General. Accreditation, grant, staffing.
Health and Physical Education, School of. Faculty hires, grants.
School of Medicine:
 July – Dec 1975. Includes hiring of faculty, dean's resignation controversy, admissions.
 Jan – Feb 1976. Hirings, accreditation, committee report, dean search, problems with legislature, funding.
 March – April 1976. Same as above.

BOX 5 (1975-1976)

 May – June 1976. Same as above.
Nursing, College of. Grants, admissions policies, Orangeburg program, accreditation.
Pharmacy, College of. Grants, new building, annual report.
Public Health, School of. First annual report, grants, physical education center, response to site visit report, faculty.

VP for Instruction:

General. Faculty matters, governor's conference, course scheduling, interdepartmental cooperation in fundraising.
Bureaus, Centers, and Institutes. Fifteenth anniversary of Institute of International Studies, Baruch Institute projects, annual report, complaints.
Business Administration, College of. Includes faculty matters, letters of support for professor, grants, Partnership Foundation annual report.
Education, College of. Grants, teacher certification, faculty matters, inquiries re: academics.
Engineering, College of. Primarily faculty matters, grants.
General Studies, College of. Faculty matters, Child Development Center, budget cuts, justification for two-year programs.
Graduate School. Includes minutes, report on performance facilities needs,

graduate admissions concerns.
Graduate School of Criminal Justice. Includes possible use of Harbison College site, bachelor of science proposal, faculty activities.
Humanities and Social Sciences, College of:
Aerospace Studies and AFROTC. Thanks for support of program, nominees for Academy.
Anthropology. Grant.
Art. Faculty matters.
Dean Search. Progress reports.
English. Includes writing lab, faculty matters.
Foreign Languages. Faculty matters, drama competition.

BOX 6 (1975-1976)

Geography. Re: project proposal.
Government and International Studies. Grants and monetary gifts, foreign affairs conference, faculty matters, honors college.
History. Includes grants, faculty activities, housing for visiting professor, complaint about professor.
Music. Compliments for faculty, scholarship, statistics on women and minority faculty members.
Naval Science & NROTC. Faculty evaluation, ceremonies.
Psychology. Grants, accreditation, faculty matters, admission statistics.
Sociology. Faculty matters.
Theatre and Speech. Grant, construction, statistics on women and minority faculty members, report on facility needs.
Journalism. Includes seminar, scholarships, journalism archives.
Law Center:
May – Sept 1975. Primarily controversy over admissions changes, dean search.
Oct – Nov 1975. Same as above.
Dec 1975 – June 1976. Same as above.
Librarianship, College of. Faculty activities, accreditation.
Science and Mathematics, College of:
General. Includes inspection and reports on animal laboratory facilities, concerns of department heads, faculty matters.
Biology. Includes financial reports on Baruch Foundation, grants, space needs.
Chemistry. Primarily grants.
Geology. Grants, scholarships.
Math and Computer Science. Faculty matters, evening classes problems, department head resignation.
Physics. Grant, student complaint.
Social Work, College of. Grants, Charleston courses.
Special Programs. Southern Studies, University 101, Honors College.

BOX 7 (1975-1976)

Associations and Boards:

- American Council on Education. Affirmative action, questions re: SC Public Interest Research Institute.
- National Assn of State Universities & Land-Grant Colleges. Conference topics, appropriations, legislation on higher education.
- National Collegiate Athletic Assn. Includes women's sports, proposed changes in regulations, alcohol and drug policies.
- Southern Assn of Colleges and Schools. Re: self-studies.

Athletic Affairs:

- General. Include questions re: rejoining ACC, Title IX, financial reports, budget, departmental organization.
- Basketball. Includes tickets, basketball clinics, ACC, salaries.
- Football. Salaries, tickets, NCAA, Tangerine Bowl, ACC, ethics act.

Board of Trustees:

- General. Includes budget, football tickets, law school, structure of board, ACC, Bofferding report on academic programs.
- Executive Committee Meeting. Budget, report on lab fees.

Board of Visitors. Change from Board of Women Visitors, establishment of Commission for the President's House.

City of Columbia. Includes report of Capital City Development Foundation, USC efforts to close portions of streets around campus.

Civic and Charitable Organizations. Participation of University personnel, including Heart Association and American Legion.

Colleges and Universities. Includes cooperation and coordination with Clemson, academics, University 101, medical school.

Commencement:

- August. Arrangements for.
- May. Arrangements for.

Faculty and Staff. Grants, reception.

Faculty and Staff Committees:

- General. Primarily committee lists, formation of new committees.
- Academic Advisory. Primarily minutes.
- Academic Forward Planning. Primarily minutes.

BOX 8 (1975-1976)

Administrative Advisory. Merit raises.

Admissions. Minutes, policies.
Affirmative Action. Membership.
Alumni and Development Affairs. Establishment of, site visits to other universities, reports.
Amoco Teaching Awards. Membership, recipients.
Athletic. Recommendations.
Budget Priority Advisory. Report of.
Counseling Services. Annual report.
Curricula and New Courses. Proposal to reestablish South Carolina College.
Facilities and Grounds. Recommendations and reports.
Faculty Advisory. Recommendations and reports.
Faculty House. Includes proposed by-laws.
Faculty Welfare. Question re: paycheck schedule.
Horseshoe. Budget, renovations.
Honorary Degrees. Nominees for.
Russell Awards. Recipients.
Tenure and Promotion. Policies, complaint.

Foundations. Includes minutes, grant notices, gifts.

Gifts and Grants. Primarily financial gifts.

Miscellaneous. Complaints and compliments re: University programs and activities.

Questionnaires and Statistics. Includes University organization, athletic scholarships, funding, library.

SC Assns, Boards, and Departments:

Attorney General. Ethical concerns over football tickets as gifts, entrance requirements.

Auditor. Includes policies, staff vacancies, appropriation reductions.

Budget and Control Board. Includes expense allowances for university presidents, salary survey, policies.

BOX 9 (1975-1976)

Commission on Higher Education:

July – Sept 1975. Includes report on schools' tuitions, academic program proposals, appropriations, proposal to remove USC and Clemson from CHE jurisdiction.

Oct 1975 – Feb 1976. Includes academic programs proposals, appropriations.

March - June 1976. Same as above.

Council of Presidents. Primarily re: higher education financial matters.

Educational Television. Parking, permission to film on campus, closed-circuit TV.

Governor's Office. Includes energy policies, budget problems.

Lt. Governor's Office. Re: Legislative Audit Council.

Legislature:

General. Includes higher education legislation, medical school, budget.

Legislative Committees. Includes salaries, finances, duplication of academic programs in SC colleges.

Senate Medical Affairs Committee. Re: USC School of Medicine.

Mental Health, Department of. Proposed continuing education arrangement.

State Archives. Re: restoration of Horseshoe.

State Ethics Commission. Primarily re: the awarding of free tickets to legislators and other state agency heads.

US Government:

HEW. Grants, protection of human test subjects.

House of Representatives. Grants, legislation, social events.

Senate. Grants, legislation, law school admissions, social events.

BOX 10(1975-1976)

BOX 11 (1975-1976)

Reading Files:

July 1975

Aug 1975

Sept 1975

Oct 1975

Nov 1975

Dec 1975

Jan 1976

Feb 1976

Mar 1976

Reading Files:

Apr 1976

May 1976

June 1976

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BOX 1 (1976-1977)

President's Office:

Founders' Day. Arrangements.
Invitations. Various University and community functions.
Memos. Re: policies, events.
President's House. Primarily re: functions held in the house.
Speeches. Copies of.
Trips. Arrangements for Taiwan, Japan.

President's Office Staff:

Affirmative Action Officer & Legislative Analyst. Includes concerns of outgoing officer, legislation affecting higher education, annual report.
Archivist & Assistant to the President. Includes Archives policies, position classification, collections.
Executive Assistant to the President & University Secretary. Includes personnel matters, University flag.
Information Services. News releases, staffing.
Legal Affairs. Includes regulations, legality of dorm searches, gift of Byrnes home, student residency, vandalism of Maxcy Monument, Freedom of Information Act.

VP for Finance:

General. Budget, financial reports, student statistics, salaries, personnel matters.
Budget and Budget Director. Financial statements, proposed departmental budgets, sales of stocks.
Trust Officer. Financial reports of USC Educational Foundation.

VP for Operations:

July – Dec 1976. Includes Auxiliary Services, Campus Security, bookstore, construction and renovation projects (including Gambrell Hall and the Horseshoe), budget, crime statistics.

BOX 2 (1976-1977)

Jan – June 1977. Same as above.

VP for Student Affairs:

General, June – Dec 1976. Primarily policies and regulations, includes housing, grievances, vandalism to Maxcy Monument, University closing for two weeks due to energy crisis.

General, Jan – June 1977. Same as above.

Student Activities. Student organizations and events, including funding, homecoming, vandalism, Greeks.

Student Government. Primarily student senate bills, funding for student organizations.

VP for University Relations. Includes donations, development and alumni activities, financial reports.

Provost:

General. Includes personnel matters, salaries, reports on academic programs, enrollment, budget.

Academic Planning Officer. Report on freshman class.

Admissions. Statistics, need for signage on campus, athletes, proficiency exams.

Instructional Services. Staffing changes.

Libraries. Includes McKissick and Horseshoe renovations, air conditioning for Caroliniana, article on history of USC libraries.

BOX 3 (1976-1977)

Medical School:

July – Sept 1976. Includes accreditation report, annual report, staffing, grants.

Oct – Dec 1976. Includes medical school's tenure and promotion policies, staffing, grants, school organization, agreement with Richland Memorial Hospital, mission and goals.

Jan – April 1977. Includes progress report, relationship with Richland Memorial Hospital, accreditation, procedures & policies, space needs, staffing.

May – June 1977. Includes annual report, progress report, staffing.

Personnel. Regulations, salaries, monthly reports.

Public & Cultural Affairs Coordinator. Re: Indo-US Subcommittee on Education and Culture.

Registration. Complaints, summer enrollment statistics.

Statistical Reporting. Student data.

University Press. Status report, departmental history, staffing, publishing decisions.

VP for Instruction:

Bureaus, Centers & Institutes. Primarily Baruch Institute.

Colleges, Schools, & Departments:

Business Administration, College of. Includes reports on reorganization plans, Business Partnership Foundation, chair of banking.

Continuing Education, School of. Student complaints.

Criminal Justice, School of. Faculty matters.
Education, College of. Grants, student complaints, faculty matters.
Engineering, College of. Review of programs, grant, parking complaint, faculty matters.
General Studies, College of. Grant, faculty matters, relationship with legislature, degree proposal.
Graduate School. student complaints.
Health & Physical Education, School of. Swim meet, faculty matters, complaint and compliment for employees.

BOX 4 (1976-1977)

Humanities & Social Sciences, College of:
General. Spring festival, Gambrell dedication, new associate dean, proposed reorganization of business school.
Aerospace Studies & AFROTC. Faculty promotion, Academy nominee, commissioning ceremony.
Art. Film program, compliment for faculty member, student competition.
English. Publications, compliment for faculty member, grant.
Foreign Languages. Faculty matters, departmental organization.
Geography. Reappointment of department chair.
Government & International Studies. Grants, student conference, master's in public administration, faculty retirement.
History. Review of department chair, faculty matters, faculty complaint re: library closing.
Media Arts. Appointment of department chair, complaint re: mandatory retirement age.
Music. Concert choir, use of Rutledge Chapel and Coliseum, faculty matters.
Naval Science & NROTC. Staff evaluation, annual report, receptions.
Psychology. Grants, accreditation, faculty matters.
Speech Pathology & Audiology. Accreditation site visit, compliment for staff.
Theatre & Speech. Re: inventory losses, appointment of department chair.
Journalism, College of. WUSC programming, monetary gifts, faculty matters.
Law School. Primarily dean search, graduate's falsification of application, salaries.
Nursing, College of. Parental complaint, grant, accreditation, faculty matters, admission policy.
Pharmacy, College of. Salaries, prospective student, grant request.
Public Health, School of. Accreditation, dissatisfaction with dean, reorganization proposal.
Science & Mathematics, College of:

General. Sea Grant Consortium, science fair, salaries, compliment for faculty member.

Biology. Forced retirement of popular professor, selection of department chair.

Chemistry. Grants.

Geology. Grants, department chair selection.

Math & Computer Science. Certification of staff member, poll on department structure.

Social Work, College of. Grant, student complaint about program.

Special Programs. Southern Studies, University 101.

VP for Regional Campuses & Research:

General. Includes salaries, recommendations for USC system, grants, athletics, local support.

Institute of Archaeology & Anthropology. Grant, staffing needs.

Regional Campuses:

Aiken. Faculty matters, SACS visit & report, bequest.

Beaufort. Facility needs.

Coastal. Includes complaint re: teaching overload stipend, student complaint, budget, summer courses.

Lancaster. Grant, facility dedication, teacher of the year.

BOX 5 (1976-1977)

Salkehatchie. Grant.

Spartanburg. Includes proposal for criminal justice degree, use of bookstore profits, need for library staff, dedication of lecture hall.

Sumter. Student Union building dedication, ownership of regional campuses, new associate director.

Union. Grant, compliment for faculty member, basketball team.

Research, Office of. Primarily project updates.

Associations, Boards & Councils:

National Collegiate Athletic Assn. meeting to discuss possible new conference, compliance form.

Southern Assn of Colleges & Schools. Effects of federal regulations, late report.

Southern Regional Education Board. SOLINET committee on libraries.

Athletic Affairs:

General. Includes staffing, salaries, interest in rejoining the ACC or forming new conference, finances, women's athletics.

Basketball. Includes staff raises, resuming Clemson games, recruiting, dispute with St. Bonaventure University.

Football. Includes homecoming, tickets, complaint about staff, salaries.

Board of Trustees:

July – Dec 1976. Includes search for new president, budget, regional campuses,

ACC, campus development.
Jan – June 1977. Same as above.

City of Columbia. Survey on South Carolina blue laws.

Colleges & Universities. Includes complaint about Baruch Marine Biology laboratory, legislative control over grant funds, budgets, Council of Presidents.

Commencement. Arrangements.

Energy Crisis and Closing. Arrangements for closing USC for two weeks during energy crisis.

BOX 6 (1976-1977)

Faculty and Staff Committees:

General. Committee lists, minutes, and reports, including library, counseling services, USC Press.

Academic Advisory Council. Minutes.

Amoco Teaching Awards. Selection of recipients.

Budget Priority Advisory. Reports and recommendations.

Faculty Advisory. Business school reorganization, energy crisis.

Faculty House. Includes Board of Governors, by-laws, minutes, staffing, house rules.

Faculty Senate. Includes business school reorganization, law school, proposed new student judicial system.

Facilities and Grounds. Subcommittee lists, parking complaint.

Honorary Degree. Suggestions for.

Horseshoe. Minutes, new paint for exteriors of buildings, restoration efforts.

Russell Awards. Membership, recipients.

Tenure and Promotion. Membership, policies.

Foundations:

General. Includes financial statements of Baruch Foundation, notices of awards and contributions.

Business Partnership. Minutes.

Carolina Research & Development. Minutes, budget, organization of, acquisition activities, audit, Wheeler Hill.

Gifts and Grants. Monetary donations, personal papers, McCutchen portrait.

Girls State. Arrangements to be held at USC.

Miscellaneous. Includes complaints and compliments, letter from son of President Mitchell, resolution on the death of President Sumwalt.

Questionnaires & Statistics. Includes role of president, educational benefits for

employees, strategic planning.

SC Associations, Boards & Departments:

General. Includes tour by State Development Board, highway department project, State Employees Association.

Attorney General. Re: sale of property, National Teacher Exam.

Auditor. USC budget, capital improvements, audit report.

BOX 7 (1976-1977)

Budget and Control Board. Includes salaries, hiring freeze, policies.

Commission on Higher Education:

July – Sept 1976. Includes appropriations, legislation & regulations re: higher education, academic programs.

Oct 1976 – Jan 1977. Same as above.

Feb – June 1977. Same as above.

Council of Presidents. Includes appropriations, applicability of state regulations to state colleges, legislation.

Educational Television. Radio programming, closed circuit TV to hospitals.

Governor's Office. Includes energy conservation, future plans of USC highway safety.

Lt. Governor's Office. Re: legislative research service.

Legislature:

General. Includes use of War Memorial building, USC budget, capital improvements.

Legislative Committees. Re: legislation on higher education.

SC High School League. Office space on campus.

State Archives. Horseshoe renovation, arrangements with USC Press.

US Government:

General. Law enforcement & Veterans Affairs grants.

HEW. Includes grants, nondiscrimination regulations.

Senate. Primarily grants.

BOX 8 (1976-1977)

Reading Files:

July 1976 Jan 1977

Aug 1976 Feb 1977

Sept 1976 Mar 1977

Oct 1976 Apr 1977

Nov 1976 May 1977

Dec 1976 June 1977