

**University Archives
South Caroliniana Library
University of South Carolina**

**Records of the President
Robert L. Sumwalt
1957-1962**

Biographical Note:

Dr. Robert L. Sumwalt served as acting president from 1957 to 1959 and president from 1959 to 1962. He joined the University faculty in 1926 as associate professor of civil engineering and became full professor in 1931 and dean of the School of Engineering in 1943. Sumwalt received the B.S. degree and the professional degree of Civil Engineer from the University of Delaware, and the S.B.C.E. from Massachusetts Institute of Technology. The University of Delaware also conferred upon him the honorary Doctor of Science degree.

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**Records of the President
1957-1958
(Robert Sumwalt)**

BOX 1 (1957-1958)

Armed Forces. Correspondence re: Pearl Harbor Day, ROTC.

Associations:

American Association of University Professors. Correspondence re: meeting of local chapter.

American Council on Education. Correspondence includes conferences, international educational activities.

American Society for Engineering Education. Re: establishment of a medal.

Association of American Colleges. Correspondence re: annual meeting, TV science program.

Atlantic Coast Conference. Includes report on USC infractions.

College Presidents and School Administrators Committee. Correspondence re: teaching mathematics in high school.

National Association of State Universities. Correspondence re: committees, membership, minutes.

National Science Foundation. Correspondence re: fellowships, conference, science talent search.

SC Association of School Administrators. Correspondence re: annual meeting at USC.

SC College Association. Correspondence re: meetings, mathematics in high school.

Southern Association of Colleges and Secondary Schools. Correspondence re: conferences.

Southern Association of Land Grant Colleges and State Universities. Correspondence re: conferences, problems in higher education.

Southern Historical Association. Resolution re: stocks.

Southern Regional Education Board. Correspondence re: conferences.

State University Association. Correspondence re: legislation, educational policies, finances.

Atomic Energy. Correspondence includes state regulations, Savannah River Plant.

Board of Trustees. Correspondence re: trustees, resolutions, proposed topics for discussion.

Board of Trustees, Committees:

Athletic. Correspondence re: Big Thursday, season tickets, finances.

Executive. Includes minutes.

Grounds and Buildings. Correspondence re: agenda topics, including stadium addition and library.

Bonds. Correspondence and financial statements.

Budget 1957-58. Includes athletic financial statements by sport, expenditures, salaries.

Budget 1957-58, Mechanical Engineering Laboratory. Correspondence re: efforts to fund.

Budget 1958-59. Includes approval for raising salaries.

Building Program:

Dormitories. Correspondence re: construction of.

General. Statement on available funds, report on planned dorms, library and Russell House addition.

Land. Acquisition of.

New Library. Correspondence re: bids, contracts.

Russell House. Correspondence re: construction of addition.

Stadium. Correspondence re: enlargement of.

BOX 2 (1957-1958)

Buildings and Grounds:

Archives Building. Correspondence re: USC efforts to acquire War Memorial Building.

Parking. Correspondence re: policies.

Repairs and Alterations. Correspondence re: maintenance of physical plant.

Traffic Problems. Reading file on dispute with City of Columbia over widening streets.

University Terrace. Correspondence re: renovation of.

Use by Others. Correspondence re: use of USC buildings by various organizations.

Colleges and Universities:

General. Correspondence with out-of-state institutions re: educational issues.

South Carolina. Correspondence with in-state institutions re: educational issues.

Commencements. Arrangements for.

Departments and Schools:

Air Force ROTC. Includes correspondence re: changes in program, medals, faculty.

Alumni Association. Correspondence includes meetings, finances, hiring of Executive Secretary.

Anthropology and Sociology. Letter re: proposed changes/developments in program.

Athletic. Correspondence includes finances, coaching staff, recreation curriculum.

Biology. Correspondence re: Atomic Energy Commission contract, faculty.

Bureau of Business and Economic Research. Includes correspondence on organizing Economic Research Center.

Business Administration. Correspondence re: faculty, secretarial workshop, establishment of Masters program.

Chemistry. Correspondence re: research, grants, faculty.

Dean of Men. Proposal for reorganization.

Education. Includes correspondence re: conference for school counselors, public schools, faculty, curricula.

Engineering. Correspondence includes alumni, faculty, curricula, professional organizations.

Engineering, ECPD Inspection. Inspection report from the Engineering Council on Professional Development.

English. Primarily re: promotions and raises.

BOX 3 (1957-1958)

Examining and Counseling Bureau. Includes report on entrance exam statistics.

Extension Division:

- Evening Classes. Includes correspondence re: using regular faculty to teach evening classes.
- Florence Program. Correspondence re: curricula, enrollment, formal opening of.
- General. Includes report on standards, teaching loads.

Foreign Languages. Correspondence re: faculty, salaries, Language Day.

Gamecock Club. Primarily re: membership and tickets.

Geology and Geography. Includes correspondence re: new Mineral Industries Lab.

Graduate School. Includes enrollment statistics.

History. Includes faculty, visiting lecturer.

Housing. Correspondence re: hiring of student manager for Carovet Apartments.

International Studies. Correspondence re: faculty for, and establishment of new program, request for grant.

Journalism. Correspondence re: accreditation, faculty.

Law School. Correspondence includes endowments, commencement, scholarships, Institute on Evidence.

Libraries, Caroliniana. Correspondence re: National Trust for Historic Preservation, Society annual meeting.

Libraries, McKissick. Primarily re: acquisitions.

Machine Records. Letter re: registration.

Mathematics. Correspondence includes faculty, guest lecturer, mathematics institute.

Music. Correspondence re: concerts.

NROTC. Includes correspondence re: Navy Enlisted Scientific Education Program.

Nursing. Correspondence re: curricula, faculty, need for instructors in psychiatric and public health nursing.

Physics. Status reports on research projects, symposium information.

Political Science. Correspondence re: new department head.

Psychology and Philosophy. Re: changes in faculty, teaching loads.

Registrar's Office. Correspondence, memoranda, announcements re: registration policies and procedures.

Summer School. Letter re: students taking course overloads.

Treasurer's Office. Correspondence re: stadium bonds, grants, student fees, stocks and bonds.

University Press. Correspondence includes materials to be published, status of the department.

University Stores. Rules and regulations of.

YMCA & YWCA. Correspondence re: Religious Emphasis Week, Board of Directors.

DuPont Fellowships. Grants information.

Educational Foundation. Correspondence re: establishment of, membership, policy.

Enrollment. Statistical report comparing Southern schools.

BOX 4 (1957-1958)

Faculty and Staff:

Instructional:

General. Includes memoranda re: policies and procedures.
Leaves of Absence. Requests for.
New Appointments. New hires.
Promotions. Approval for and notification of.
Research. Correspondence re: funding and contracts.
Resignations and Dismissals. Letters of resignation, notices of dismissals.
Tenure. Letter re: granting of.

Retirement. Notices of.
Salaries. Comparisons with other schools, recommendations for.
Scholarships and Fellowships. Re: faculty efforts to gain.

Faculty Committees:

List of. Committees and members of.
Preparation of High Schools Teachers. Correspondence re: education fellowships from DuPont.
President's Advisory Council. Correspondence re: meetings, report on Coastal Carolina Junior College.
Recommendations for Reappointment. To committees.
Russell Awards. Nominations and awarding of, for exceptional teaching and research.
Special. Appointments to special committees.
Special Science Advisory Committee. Correspondence re: establishment of.
Social Sciences and Humanities Advisory Committee. Correspondence re: founding.
Standing:

Awards and Scholarships. Correspondence re: awarding of.
Curricula and New Courses. Committee recommendations for changes and new courses.
Discipline. Correspondence re: criminal conviction.
General College. Correspondence re: possible establishment of.
Honorary Degrees. Correspondence re: nominees and recipients.
Pre-Med and Pre-Dental. Enrollment information.
Research and Creative Scholarship. Research proposals.
Salaries and Promotions. Includes report on policy and procedures.
Scholastic Standing and Petitions. Committee report and recommendations on academic standards policies.
Student Activities. Appointments to.
University Forum. Appointments to.

Football 1957:

Carolina-Clemson Game. Reading file on arrangements.
General. Correspondence re: tickets, complaint about alcohol at games.

Funds. Re: investments.

Gifts. Includes correspondence re: gift of the Kendall Collection.

BOX 5 (1957-1958)

Institute of Science and Technology. Correspondence and proposals for establishment of.

Invitations & Announcements. For Russell or Sumwalt to attend or speak at various University and non-University events.

Lectures. Flyers re: two lecture series.

Margolis. Correspondence and reports on behavior, decision to dismiss.

Negroes. Correspondence, notes and clippings on integration attempts.

Recommendation, Letters of. For employment or entry into graduate school.

Russell, Donald S. Primarily personal correspondence.

Science Fair. Report on activities.

SC Boards and Commissions:

Budget and Control Board. Correspondence and reports on University finances.

Dept. of Education. Correspondence includes conferences, teacher education and certification, high school counselors.

SC Educational Foundation. Correspondence re: establishing.

SC Legislature, Public School Curricula Committee. Correspondence and reports re: debate over changes to public school curricula.

Students:

Activities. Report on High School Day.

Aid:

Scholarships and Fellowships. Notification of award.

Special Scholarships. Notification of award.

Assistants. Notification of selection.

Fees. Collection report, comparison with Clemson.

General. Includes student comments on how USC helped them.

Organizations:

Debating Society. Correspondence re: West Point tournament.

Fraternities and Sororities. Correspondence includes banquets, High School Day.

University Players. Correspondence re: performance, new location.

BOX 6 (1957-1958)

Prospective. Enrollment and financial inquiries from parents and students.

Publications. Includes letter re: Gamecock 50th anniversary.

Student Council. Issues include post office, lecture series, constitution.

US Government Agencies. Includes address by Olin Johnston on SC Legislature 182nd anniversary.

USC's Future. Long-term development study.

Veterans. Correspondence with Veterans Administration over alleged overcharges by USC several years earlier.

Reading Files:

July 1957

August 1957

September 1957

October 1957

November 1957

December 1957

January 1958

February 1958

March 1958

April 1958

May 1958

June 1958

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BOX 1 (1958-1959)

Administrative Bulletins. Memoranda to staff re: reducing expenses, News Service, other policies.

Armed Forces. Re: Armed Forces Day.

Associations:

American Association of University Professors. Correspondence re: Margolis dismissal, non-Communist loyalty oath.

Atlantic Coast Conference. Minutes, reports, recommendations re: policies and regulations.

Department of Health, Education and Welfare. Includes report on South Carolina's structure of higher education.

National Association of State Universities. Correspondence re: annual meeting.

National Science Foundation. Correspondence re: USC receiving grants.

South Carolina Association of School Boards. Minutes.

South Carolina College Association. Includes meeting minutes and treasurer's reports.

South Carolina Psychological Association. Newsletters.

Southern Association of Colleges and Secondary Schools. Correspondence and guidelines re: institutional self-study.

Southern Association of Land-Grant Colleges and Universities. Annual meeting report.

Southern Regional Education Board July-October 1958. Correspondence re: meetings, treasurer's reports, minutes, legislation, regional programs.

Southern Regional Education Board Nov. 1958-1959. Correspondence re: meetings, treasurer's reports, minutes, legislation, regional programs.

State Universities Association. Correspondence and reports re: meetings, legislation, USC withdrawal.

Board of Trustees. Correspondence includes meetings, topics for discussion.

Board of Trustees, Committees:

Athletic. Correspondence re: Clemson game, basketball, students on probation.

Executive. Includes minutes, correspondence re: development plan, bequests.

Grounds and Buildings. Minutes and correspondence re: land acquisition and construction.

Board of Women Visitors. List of, appointment of Carolina McKissick Belser.

Bonds. Correspondence and reports re: status of.

Budget 1958-59. Correspondence and notes re: departmental budgets.

Budget 1959-60. Correspondence and reports re: appropriations requests, proposed raises.

BOX 2 (1958-1959)

Building Program:

Land:

Engineering Block. Correspondence re: plans to acquire additional land to expand science and engineering.

Fair Ground Property. Correspondence re: proposed development of. General. Correspondence re: acquisition of property.

McMaster School. Correspondence re: acquisition and renovation of.

Men's Residence Halls. Correspondence re: funding.

Russell House Addition. Correspondence re: funding.

Undergraduate Library. Correspondence re: funding.

Women's Residence Halls. Correspondence re: funding.

Buildings and Grounds:

General. Correspondence includes naming of buildings, insurance, use of Russell House.

Space Requirements. Correspondence and report on science and engineering needs.

Tennis Courts. Deeded to the University.

University Terrace. Correspondence re: purchase of.

Use by Others. Correspondence with various organizations re: use of USC facilities.

World War Memorial. Request for use by Extension Division.

Chamber of Commerce. Correspondence re: meetings, activities.

City of Columbia. Correspondence and minutes re: USC property acquisition, traffic problems.

Colleges and Universities. Correspondence with educational institutions, including tuition, athletics, vandalism by Clemson students.

Commencements. Arrangements for.

Departments and Schools:

Air Force ROTC. Correspondence re: faculty reviews, reassignments.

Alumni Association. Correspondence includes meetings, membership drive, fundraising, sketches of proposed logos.

Anthropology and Sociology. Primarily re: founding of SC Archaeological Society.

Arts and Science. Inquiry re: completion of medical degrees.

Athletic. Includes financial reports, basketball recruiting report, test scores.

Athletic: State and ACC Track Meets. Arrangements for and invitations to.

Bible and Religion. Letter re: guest lecturer.

Bureau of Business and Economic Research. Includes proposal for expansion of.

Business Administration. Includes correspondence re: curriculum, faculty, proposed banking education program.

BOX 3 (1958-1959)

- Chemistry. Correspondence includes grants, faculty, funding.
- Education. Correspondence re: faculty, enrollment, elementary education, special institutes and programs.
- Engineering. Correspondence and report including enrollment, curricula, senior job recruitment.
- English. Includes correspondence re: quarterly magazine, biography of LaBorde.
- Examining and Counseling Bureau. Correspondence and reports re: entrance exams.
- Extension Division. Correspondence includes University branch campuses, report on accounting system.
- Extension Division: Florence Program. Correspondence re: campus development, finances.
- Fine Arts. Primarily re: purchase of painting.
- Foreign Languages. Includes report on language labs, Language Day, scholarship.
- Gamecock Club. Correspondence re: tickets, newsletter.
- Geology and Geography. Correspondence re: lectures, creation of State Development Board Division of Geology.
- Graduate School. Includes proposals for graduate work in Engineering, Journalism, Physics, Business Administration.
- History. Correspondence re: lectures, James F. Byrnes autobiography, books.
- Infirmary. Correspondence re: request to allow use by faculty and staff, need for new building.
- International Studies. Correspondence includes lecture series, Professor Walker's lecture tour in Taiwan.
- Law School. Correspondence and reports, including curricula, department needs, salaries, evening classes.
- Libraries:
- Calhoun Papers Project. Correspondence re: death of editor Meriweather, drafts of agreement to edit and publish the papers.
 - Caroliniana. Correspondence re: death of Director Meriweather, appointment of new director.
 - McKissick. Correspondence includes staff needs, acquisitions, renovations.
- Mathematics. Includes correspondence re: lecture series, mathematics institutes, planetarium equipment.
- Music. Correspondence re: University Band, University Trio.
- News Service. Includes "Your University Speaks" special series, convention report, script for slide show.
- NROTC. Includes correspondence and regulations re: admissions, competitive exams.
- Nursing. Includes correspondence re: admissions, program history, legislation on nursing education.
- Pharmacy. Primarily re: portrait of Dean Morrison.
- Political Science. Report on visit to Naval War College.

Public Administration, Bureau of. Reports of SC public administration activities and projects.

BOX 4 (1958-1959)

Registrar's Office. Includes enrollment statistics, registration regulations, faculty instructions.

ROTC Awards Day, Governor's Review. Arrangements for.

Treasurer's Office. Includes financial reports re: operating expenses, trust funds.

University Press. Includes report on financial status and publishing program.

YMCA and YWCA. Primarily re: arrangements for Religious Emphasis Week.

Faculty and Staff:

Administrative. Correspondence re: policies, annual leave, retirement.

General. Includes recommendations re: contracts.

Instructional:

Promotions. Recommendations and notifications.

Research. Correspondence and reports on research proposals and grants.

Resignations and Dismissals. Professor Paterson's resignation.

Salaries. Comparisons with other schools, efforts to obtain raises.

Sick Leave. Policy on.

Teaching Load. Includes list of faculty and teaching loads.

Tenure. Policy on.

Leave of Absence. Requests, policies.

New Appointments. New hires.

Retirement. Includes requests to delay.

Faculty Committees:

Awards and Scholarships. Membership, Sullivan Awards.

Curricula and New Courses. Reports and recommendations for changes, new classes.

Dinner for Retired and Retiring Personnel. Arrangements for.

Discipline. Statement of purpose.

General. Lists of committees and appointments to.

Honorary Degrees. Correspondence re: selection of recipients.

Long-Range Development. Primarily proposal for.

Pre-Med and Pre-Dental. Includes report summarizing student performances.

President's Advisory Council. Includes information from other schools re: advisory council structure.

Research and Creative. Research proposals and correspondence.

Russell Awards. Correspondence re: awarding of.

Special. Correspondence includes cafeteria committee, high school day.

Social Science and Humanities Advisory Council. Includes proposal for Humanities and Social Sciences Institute.

Student Activities. Report re: allotment of student fees.

Federal Housing Program. Correspondence and proposed bill re: colleges receiving federal loans.

BOX 5 (1958-1959)

Football:

Carolina-Clemson Game. Correspondence re: contract, tickets, luncheon.
General. Correspondence re: season and complimentary tickets, president's box seating.

Foundations:

USC Educational Foundation. Correspondence and minutes re: establishment of organization, proposed budget, solicitation of contributions.
Research Foundations and Grants. Miscellaneous correspondence and inquiries into funding sources.

Funds. Correspondence re: administration of payroll accounts.

Gifts:

Estate of Moida Hodges. Correspondence re: settlement of estate, copy of will.
Estate of Susan Guignard. Correspondence and legal papers re: settlement of estate.
General. Correspondence re: donations to USC of equipment, money, books, manuscripts.

Huntingdon Art Center. Correspondence and drafts of proposal to establish.

Institutes of Science and Technology. Correspondence re: membership of advisory council, meetings.

Invitations:

General. Primarily appointment of USC representatives for functions.
University Functions. Acceptances and regrets.

BOX 6 (1958-1959)

National Defense Education Act. Correspondence and reports re: enactment of, receipt of loan from.

Radio and TV. Correspondence re: educational television.

Recommendation, Letters of. For employment, graduate school, and honors.

SC Legislature. Correspondence re: legislation on education, financial aid.

SC Boards and Agencies:

Budget and Control Board. Correspondence re: appropriations, USC's needs.
Miscellaneous. Includes correspondence re: tourism, workers compensation, annual leave.
Education Department. Includes correspondence re: integration, teacher education, proposal for speech therapist program.
Education Department, Gressette Committee. Correspondence and reports re: integration research project.

Students:

Fees. Statements on room fees and allocation of student fees.
General. Includes correspondence re: dorm rooms, panty raid, students naming USC beneficiary of life insurance.
Honor Council. Statement urging compliance with honor principle.
Organizations:
Debating Society. Correspondence re: tournaments.
Fraternities and Sororities. Includes correspondence on convention, Derby

Day.

Honor Societies. Correspondence re: Phi Beta Kappa visiting scholars program.

Seato Conference. Correspondence and programs re: conference held by International Relations Club.

Space Age Symposium. Arrangements for holding conference at USC.
University Players. Invitation to attend performance.

Prospective Students. Parent and student inquiries in admissions, financial aid.

Publications. Includes Sumwalt's statements for publications.

Scholarships. Notification of award.

Special Scholarships. Correspondence re: availability and notification of award.

Student Council. Formation of Reception Committee.

Sumwalt, Robert. Correspondence re: various topics, including personal matters, local service projects.

BOX 7 (1958-1959)

Reading Files:

August 1958

September 1958

October 1958

November 1958

December 1958

January 1959

February 1959

March 1959

April 1959

May 1959

June 1959

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BOX 1 (1959-1960)

Administrative Bulletins. Memoranda on various topics.

Armed Forces. Correspondence re: Army Education Program.

Associations:

American Association of University Professors. Includes instructions for reporting salary data.

Atlantic Coast Conference. Includes meeting minutes and reports re: regulations, schools, standings.

Health, Education and Welfare. Correspondence and reports re: legislation on higher education, conferences.

National Association of State Universities. Correspondence and reports re: conferences, legislation, academic freedom.

National Science Foundation. Correspondence re: grants awarded to USC.

SC State Employees Association. Correspondence re: meetings, activities, legislation re: annual leave.

Southern Association of Colleges and Secondary Schools. Correspondence re: accreditation, educational expenditures.

Southern Association of Land Grant Colleges and Universities. Conference report.

Southern Regional Education Board. Correspondence, reports and recommendations re: meetings, legislation, higher education funding.

Southern Regional Education Board, Summer Workshop. Correspondence and reports re: workshop on higher education issues.

Southern University Conference. Correspondence re: possible reinstatement of USC.

Board of Trustees:

Committees:

Athletic. Meeting minutes, reports on concession and ticket sales, Carolina-Clemson game arrangements.

Buildings and Grounds. Meeting minutes

Executive. Primarily minutes.

General. Includes correspondence re: meetings, yearbooks, salaries.

Board of Women Visitors. Correspondence includes membership, arrangements for meeting.

BOX 2 (1959-1960)

Bonds. Correspondence and reports re: USC bonds, borrowing power, tuition fees, building program.

Bonds, Stadium. Correspondence re: financing for stadium improvements.

Budget, 1959-60. Correspondence and reports, including land acquisition, building program financing.

Budget, 1960-61. Correspondence and reports re: appropriation requests.

Building Program:

Expansion Requirements:

Classrooms. Correspondence and reports on departments' needs.

Residence Halls. Correspondence re: future needs.

Reports from Schools. Space needs.

Reports from Department of Arts and Science. Space needs.

Fairground Property. Correspondence re: possible site for coliseum.

General. Includes plan for building and land acquisition and financing.

Land:

Arboretum Block. Correspondence re: purchase of land around arboretum.

Engineering Block. Correspondence re: purchase of property, including lawsuit over Huffman property.

Four Blocks. Correspondence re: efforts to acquire land through urban renewal.

General. Correspondence re: various purchase efforts.

McMaster School. Purchase of, renovation plans.

Science Building. Includes sketches of possible placement on lot.

Undergraduate Library. Re: costs.

Women's Residence Halls. Includes contract specifications.

Buildings and Grounds:

Dormitories. Correspondence re: opening of new dorms, naming of.

Repairs and Renovations. List of planned repairs.

Stadium. Correspondence re: parking, improvements.

Use by Others. Requests for use of USC facilities.

Chamber of Commerce. Includes correspondence and minutes re: University and College Week activities.

City of Columbia. Primarily re: traffic light installation.

Colleges and Universities. Correspondence with other university administrators, including topics of integration, communism, and workloads.

Commencements. Arrangements for.

BOX 3 (1959-1960)

Departments and Schools:

Accreditation. List of status of USC's professional schools.

Air Force ROTC. Includes conference reports, curriculum, military ball.

Alumni Association. Correspondence includes football season tickets, contributions, copy of Sumwalt speech at Association meeting.

Anthropology and Sociology. Includes correspondence re: conferences on social

work and alcoholism.

Arts and Science. Correspondence re: senior humanities lectures.

Athletics. Includes statements re: income, death of Rex Enright, Giese named Athletic Director.

Athletics, State Track Meet. Primarily re: luncheon for colleges' administrators.

Band. Correspondence re: uniforms, Band Camp, performances, instruction.

Biology. Correspondence re: research, laboratories.

Bureau of Business and Economic Research. Includes proposal for expansion, faculty.

Bureau of Public Administration. Primarily re: primer/pamphlet on SC government.

Business Administration. Includes correspondence re: curriculum, conferences, banking education.

Chemistry. Primarily re: faculty salaries.

Dean of Men. Includes appointment of dean, student aid, discipline.

Development. Search for Director of.

Division of Unclassified Students. Correspondence and reports re: establishment and administration of.

Education. Correspondence includes conferences, curriculum, remedial reading, counseling institute.

Engineering. Includes correspondence re: immigration status of faculty member, search for dean, conferences.

English. Correspondence re: Babcock's health, endowed chair, staff salary.

Examining and Counseling Bureau. Correspondence and reports re: entrance examinations, admission requirements.

Extension Division:

- Beaufort and Lancaster. Correspondence re: instructors, opening of.
- Florence. Correspondence re: funds, groundbreaking exercises.
- General. Correspondence includes field courses, extension centers, instructors.
- Horry. Correspondence re: establishment of.

BOX 4 (1959-1960)

Fine Arts. Correspondence re: classes for youth, silhouettes of the Sumwalts.

Foreign Languages. Correspondence re: faculty hires and leave of absence, research.

Gamecock Club. Correspondence re: tickets, meeting.

General.

Geology and Geography. Correspondence re: topographical charts, State Geologist, geological property examination.

History. Correspondence re: freshmen history courses, President S. C. Mitchell.

International Studies. Correspondence includes financial aid, report on expected future growth, research.

Journalism. Includes report re: projected expansion needs, reaccreditation.

Law School. Primarily re: endowment fund, correspondence and financial reports.

Libraries:

- Calhoun Papers Project. Correspondence re: publication of South Caroliniana. Correspondence includes Calhoun, Henry Lauren, and Mendel Smith papers.
- Undergraduate Library. Correspondence re: opening and use of Mathematics. Correspondence includes Mathematics Institute evaluations, extension centers' instructional needs, proposed Ph.D. program.
- Music. Includes equipment purchase, proposed music therapy curriculum, concerts.
- Naval ROTC. Correspondence includes competitive examination, summer cruise, faculty, admissions.
- News Service. Correspondence re: budget, services provided.
- Nursing. Correspondence re: possible affiliation with Columbia College, progress report, curriculum, conference report.
- Personnel and Placements. Primarily re: graduate job recruiting.
- Physical Education. Correspondence re: curriculum.
- Physics. Primarily re: In-Service Institute in Physics.
- Psychology and Philosophy. Correspondence re: research proposal and conference by State Hospital.
- Registrar's Office. Primarily enrollment status.
- Treasurer's Office. Correspondence re: expenditures.
- University Café and Stores. Financial statements.
- University Press. Correspondence re: various publications by the press.
- YMCA & YWCA. Preparations for Religious Emphasis Week, including complaints about speaker.

Faculty and Staff:

- Administrative. Correspondence re: holidays, organizational chart.
- Instructional. Correspondence includes parking ticket complaint, insurance, grants and awards.
- Leaves of Absence. Requests for.
- New Appointments. New hires.
- Promotions. Recommendations for and notification of.
- Research. Correspondence re: faculty efforts to obtain grants.
- Resignations and Dismissals. Copies of resignations.
- Retirement. Includes list of retirees considered for "emeritus" status.
- Salaries. Efforts to get raises for all faculty members.
- Sick Leave. Proposed policy.
- Teaching Load. Samples of work load reports from other schools.

BOX 5 (1959-1960)

Faculty Committees:

- General. Includes list of, report on status of existing committees' structures.
- Special:
 - Dedication of Rex Enright Athletic Center. Arrangements for.
 - General. Includes correspondence re: membership, reports on honor system and psychology program with State Hospital.

Insurance. Proposed insurance plan for faculty.

Standing:

Awards and Scholarships. List of nominees for awards.

Curricula and New Courses. Recommendations for changes in curricula.

Dinner for Retired Personnel. Arrangements for.

Discipline. Statement of purpose.

Honorary Degrees. Correspondence and recommendations re: nominees and recipients.

Pre-Med and Pre-Dental. Report on pre-med advisement.

President's Advisory Council. Primarily re: membership and expansion of council.

Research and Creative Production. Research proposals and correspondence re: approval or disapproval.

Russell Awards. Selection of recipients.

Summer School. Recommendations re: changes in.

Fine Arts Center. Proposals for, including efforts to gain private funding.

Football 1959:

Carolina-Clemson Game. Correspondence re: final Big Thursday game—tickets, luncheon, contract, possible televising of game.

General. Correspondence re: tickets, trips to away games.

Funds:

Investment. Correspondence and reports re: USC investments.

Use of Russell Funds. Correspondence re: administration and allocation of.

Gifts. Correspondence re: donations, bequests to USC.

Institute of Science and Technology. Primarily re: membership.

Invitations. Various events.

Miscellaneous Correspondence.

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National Defense Education Act. Includes final report on NDEA Counseling and Guidance Training Institute.

Organization and Management:

Organization Chart. Copy of.

Self-Study Material. Correspondence includes guidelines for conducting self study, inquiries to other schools, committee membership.

Study by Cresap, McCormick and Paget. Correspondence with management consultants.

Radio and TV. Correspondence re: instructional TV.

Recommendation, Letters of. For alumni, students, friends.

SC Agencies:

Budget and Control Board. Correspondence re: appropriations, regulations.

Education Department. Correspondence re: legislation, annual report.

SC Legislature:

Alumni. Lists of USC alumni in government.

West Committee. Correspondence and reports re: research and education in science and engineering, state development.

Students:

- Awards Day. List of awards given in 1959.
- Blue Key High School Day. Arrangements for.
- Council. Includes committee list, report on campus shops.
- Fees. Correspondence and reports re: types of fees, allocation of, recommendations on.
- General. Includes inquiries into admissions, housing, financial aid.
- Honor Council. Includes recommendations for changes.
- Organizations:
 - Fraternities and Sororities. Correspondence includes complaint re: party, awards, Derby Day.
 - Honor Societies. Correspondence re: visiting scholar, banquets.
 - International Relations Club. Re: regional meeting.
- Publications. Correspondence re: *The Gamecock* ball, letter to students in yearbook.
- ROTC Awards Day. Arrangements for.
- Scholarships. Correspondence and lists re: recipients, amounts awarded, scholarships available.
- Special Scholarships. Correspondence re: establishment of, contributions to, awarding of.

BOX 7 (1959-1960)

USC Educational Foundation. Correspondence and reports re: contributions to, administration of.

USC Educational Foundation Chair Club. Correspondence and reports re: contributions to, administration of.

Reading Files:

- July 1959
- August 1959
- September 1959
- October 1959
- November 1959
- December 1959
- January 1960
- February 1960
- March 1960
- April 1960
- May 1960
- June 1960

**University Archives
South Caroliniana Library
University of South Carolina**

**Records of the President
1960-1961
(Robert Sumwalt)**

BOX 1 (1960-1961)

Associations:

- American Association of Land Grant Colleges. Memoranda and correspondence re: program, annual convention, report on appropriations.
- American Council on Education. Correspondence re: meetings, educational policies, survey report.
- Association of Higher Education. Re: higher education issues, conferences.
- Atlantic Coast Conference. Includes bulletins re: proposed by-laws amendments, report on fight at basketball game, audit report.
- College Entrance Exam Board. Correspondence re: membership, meetings.
- Council for Financial Aid to Education. Correspondence re: conference on development programs for colleges.
- Health, Education, and Welfare Dept. Correspondence re: regional report, educational research, legislation.
- National Commission on Accrediting. Correspondence re: Sumwalt's appointment to.
- National Science Foundation. Correspondence re: approval/disapproval of grant proposals.
- SC Association of Colleges. Primarily meeting minutes.
- SC Association of School Boards. Correspondence re: membership, summer conference.
- SCASB, Governor's Conference on Business, Industry & Agriculture. Correspondence and reports re: improving South Carolina schools.
- SC State Employees Association. Correspondence re: activities, legislation re: annual leave, retirement, mileage.
- Southeastern States Assembly. Re: conference.
- Southern Association of Colleges and Secondary Schools. Correspondence re: annual meeting, membership.
- Southern Council for Better Schools. Correspondence re: conference.
- Southern Regional Education Board. Correspondence and reports, including summer workshop, governors' conference, higher education legislation, educational issues in the South.
- Southern University Conference. Re: meeting.
- State Regional Education Board. Includes inquiry re: financial aid for Negroes.
- State Universities Association. Correspondence re: conference, constitution and

by-laws, possible merger with American Association of Land-Grant Colleges and Universities.

BOX 2 (1960-1961)

Board of Trustees:

Athletic Committee. Primarily re: possible establishment of School of Health and Physical Education, lack of physical education facilities.

Buildings and Grounds Committee. Correspondence, reports, minutes re: building program, bids, construction costs.

Executive Committee. Includes resolutions re: Ainsley Hall, budget report, USC Educational Foundation.

Miscellaneous Correspondence. Re: trustees, legislation, personal matters.

Board of Women Visitors. Includes Sumwalt's remarks to.

Bonds. Correspondence and reports re: status of USC's investments.

Budget:

Budget 1960-61. Correspondence re: expenditures, estimated revenue.

Budget 1961-62. Correspondence and reports re: budget requests, increases.

Financial Statements. Correspondence re: expenditures.

Building Program:

Columbia Bible College. Financial analysis of CBC property.

Engineering Addition. Correspondence re: bids and construction.

General. Correspondence and reports re: building program plans, expansion needs.

Land:

Acquisition Committee. Includes report on purchase efforts in expansion area.

Arboretum Block. Correspondence re: purchase of property for women's dormitory.

College and Pendleton Streets. Acquisition of property on the two streets.

Four Blocks (Blossom, Main, Marion, Southern R.R.). Reports, maps and correspondence re: acquisition of land through Urban Renewal.

Life Science. Correspondence re: design, construction.

Married Student Housing. Correspondence re: architect selection, financing, zoning.

Men's Residence Halls. Correspondence re: selection of architect, financing.

Neutron Generator Building. Correspondence re: need for, financing, architect.

Urban Renewal Project, Citizen's Advisory. Includes property appraisal, minutes, progress report.

Women's Residence Halls. Correspondence re: architect selection, financing.

Buildings and Grounds:

Ainsley Hall Mansion (Robert Mills House). Correspondence re: USC efforts to purchase and relocate mansion to campus.

General. Includes insurance inspection report, correspondence re: handicap access ramps.

Huntington Art and Music Center. Efforts by USC to acquire property and construct fine arts center.

Stadium. Correspondence re: paving needs, ticket turnstiles.
Traffic Problems. Includes study of traffic and parking problems at USC.
Use by Others. Primarily letters of thanks for use of USC facilities.
Use of Russell House. Includes letter re: expansion of Student Union area.
World War Memorial Building. Correspondence re: use and maintenance of.

Business Services Procedure. Memoranda re: changes in policies and procedures.

BOX 3 (1960-1961)

Chamber of Commerce:

General. Correspondence re: speakers, meetings, legislation.
University-College Relations Committee. Correspondence and minutes re:
University and College Week and other projects.

City of Columbia:

Fairground Property. Correspondence re: ownership and use of property around stadium.
General. Correspondence re: meetings, proposed projects.

Colleges and Universities, South Carolina. Correspondence with other schools' administrators re: academic programs, finances.

Colleges and Universities, Out of State. Correspondence with other schools' administrators re: academic programs, workshops, financing.

Commencements:

June 1961. Arrangements for.
Law School. Includes Sumwalt's remarks.
Speaker. Arrangements with speaker for June commencement.
Summer School. Includes Sumwalt's introductory remarks.

Departments and Schools:

Air Force ROTC. Correspondence includes academic hours, conference report, proposed officer education program.
Alumni Association. Includes Cresap, McCormick and Paget report on alumni and development needs, Alumni Day.
Anthropology and Sociology. Correspondence re: state mental hospital, graduate degrees in social work.
Arts and Science. Includes report on need for honors program.
Athletics. Includes financial statements, tickets, scholarships, ACC and NCAA.
Athletics, State Track Meet. Primarily acceptances to luncheon.
Band. Correspondence re: band performances at various events.
Bible and Religion. Letter re: guest lecturer.
Biology. Re: research seminar.
Bureau of Business and Economic Research. Correspondence re: conference, faculty, complaint about faculty article.
Bureau of Public Administration. Correspondence re: City Attorneys Conference, City Managers Association.
Business Administration. Correspondence includes grants, fellowships, workshops.
Chemistry. Re: research.
Dean of Administration. Complimentary letter re: Dean Patterson.

- Dean of Students. Includes reports and recommendations re: student affairs and student personnel.
- Dean of the University. Primarily miscellaneous, undated notes and drafts of reports on department organization and purpose.
- Director of Development. Correspondence, notes and reports re: establishment of position and organization of department.
- Division of Unclassified Students. Letter re: teaching load and faculty.

BOX 4 (1960-1961)

- Education. Correspondence includes conference on reading, counseling and guidance training, administrators.
- Engineering. Correspondence includes lab and facility needs, budget, faculty, curricula.
- English. Correspondence includes faculty salaries, teaching loads, speaking engagements.
- Examining and Counseling Bureau. Correspondence re: applications, testing.
- Extension Division:
 - Aiken. Correspondence re: establishment of center.
 - Florence. Correspondence re: local support, faculty.
 - General. Includes reports on department activities, York efforts to get extension center, budget.
 - Horry. Re: instructors.
 - Lancaster Centers. Re: open house.
- Fine Arts. Correspondence re: loan from Guggenheim Museum.
- Foreign Languages. Correspondence re: Language Day, department needs, faculty.
- Gamecock Club. Correspondence re: tickets, meetings, membership drive.
- Geology and Geography. Correspondence re: conferences, department comparison with other universities.
- Graduate School. Correspondence re: academic programs, graduate degrees offered.
- History. Correspondence re: Beaufort Centennial, speaking engagements.
- Housing. Correspondence includes spaces allotted, married student housing.
- International Studies. Correspondence includes War Memorial building, faculty, department progress report, graduate degree proposal.
- Journalism. Correspondence includes faculty, proposal for new building, financial aid.
- Law School. Correspondence includes handicap access, faculty, endowment fund.
- Libraries:
 - McKissick. Includes transfer of materials to Art Museum, library schedule, collections.
 - South Caroliniana. Correspondence re: acquisition of manuscripts, society business and constitution.
 - Undergraduate. Inquiry re: design of, monthly use of.
- Mathematics. Correspondence re: lecture series, math institutes.

Music. Correspondence re: music therapy courses, performances.
Naval ROTC. Correspondence includes faculty performance, attrition study.
News Service. Includes correspondence re: TV special on USC.
Nursing. Includes correspondence re: convention, report on nursing program.
Personnel. Notices of leave policies, new director.
Pharmacy. Correspondence re: enrollment, seminar, possible lengthening of the degree program.
Physical Education. Correspondence re: staff, curricula, departmental structure.
Physics. Includes correspondence re: supposed teen scientist.
Placement. Correspondence re: testing and advanced placement of students.
Political Science. Correspondence re: lecture series, curricula.
Psychology and Philosophy. Includes correspondence re: psychology Ph.D. program, possibly moving Philosophy to another building.

BOX 5 (1960-1961)

Registrar's Office. Enrollment statistics, registration regulations.
Summer School. Proposal for changes in.
Treasurer's Office. Correspondence re: budget.
University Cafeteria and Stores. Includes audit report.
University Press. Includes department status report and recommendations.
YMCA and YWCA. Arrangements for Religious Emphasis Week.

Faculty and Staff:

Administrative. Primarily correspondence and memoranda re: administrative policies.
Instructional. Correspondence includes portraits of Arney Childs and Irene Elliott, Elliott's low salary, study on faculty organization and committees.
Instructional, Furman E. Cannon. Correspondence re: income tax misconduct, resignation.
Leaves of Absence. Requests for.
Promotions. Recommendations for and notification of.
Research. Correspondence re: grants awarded to faculty.
Resignations and Dismissals. Letters of resignation.
Retirement. Correspondence re: policy, notices of retirement plans.
Salaries. Correspondence, reports, survey re: USC salaries, need for increases, comparison with other universities, Elliott's low salary.
Tenure. USC policy.
Travel. Includes memo re: allocation of funds.

Faculty Committees:

Academic Advisory Council. Primarily minutes, including University policies, foreign students.
Administrative Advisory Council. Primarily minutes, including policies and procedures, space needs.
Curricula and New Courses. Recommendations on courses.
Development Advisory Council. Selection of members, reports on USC status for first meeting, minutes.
Discipline. Resignation of chairman.

Entrance Examination Committee. Report on admission to Extension Division's evening classes.
General. Includes list of committees and members, duties of committees.
Honorary Degrees. Correspondence, minutes re: nominees, recipients, selection process.
Pre-Med and Pre-Dental. Report on number of students advised.
Records and Registration Committee. Report on USC system and recommendations for improvement.
Research and Creative Production. Faculty research proposals.
Russell Awards. Correspondence re: selection of recipients.
Special Committees. Includes reports on scholastic standing regulations, need for honors program, faculty organization and committees, future of University High School.

BOX 6 (1960-1961)

Football 1960:

Carolina-Clemson Game. Correspondence includes luncheon, tickets, seating of Governor, transcript of radio interview with Presidents Sumwalt and Edwards.
Duke. Includes financial report.
General. Primarily re: tickets, game schedule, trustees traveling with team.
UNC. Primarily re: luncheon held before game.
Wake Forest. Correspondence re: radio coverage, halftime band.

Funds, Investment. Includes statement of securities.

Funds, Russell. Correspondence re: use of.

Gifts. Correspondence re: bequests, donations, gifts.

Gifts, Kendall Collection. Correspondence re: Kendall estate bequest to USC.

Governor's Advisory Committee on Higher Education. Correspondence and reports on higher education, USC development needs.

Guignard Lectures. Lists of lecturers.

Institute of Science and Technology. Correspondence includes graduate assistants, grants, membership.

Negroes:

Boatwright, Gertrude. Refusal to admit.
Duncan, Essie Ann. Refusal to admit.
General. Anti- and pro-integration letters.
Wright, Julie. Refusal to admit.

Organization and Management:

Long Range Planning. Correspondence re: City of Columbia transferring possession of streets to USC, news release.
Organization Chart. Copies of.
Self-Study Material. Correspondence and reports re: conducting of.
Study by Cresap, McCormick and Paget. Reports and correspondence re: USC's organization and structure.

Radio Broadcasting. Thirtieth anniversary of WIS Radio.

Report of the President. Draft of.

SC Agencies:

Budget and Control Board. Correspondence and reports, including justification of budget request, presentation to the Board for appropriations.
Education Department. Correspondence re: meetings.

BOX 7 (1960-1961)

State Development Board. Correspondence includes membership, economic development projects, meetings.

Legislature:

Development Committee (Sen. West). Correspondence re: project proposals, financing of.

General. Correspondence includes lists of legislators who are USC alumni, advice from Sol Blatt on presentations for funding.

Southern State University Salary Scales. Survey responses re: salaries from other colleges and universities.

Students:

Awards Day. Correspondence re: selection of recipients, list of 1960 awards given.

Blue Key High School Day. Arrangements for.

Fees. Correspondence, reports, and statistics on student fees, decision to increase fees.

General. Includes inquiries re: room assignments, admissions, enrollment, Communist materials in the library.

Koss, William G. Jr. Correspondence re: student questioning professors' salaries and work schedules.

Organizations:

Debating Society. Correspondence re: tournament.

Fraternities and Sororities. Correspondence re: special events.

General. Correspondence re: student religious groups, literary societies, student union committee.

Student Council. Correspondence re: resolutions, traffic problems, council membership.

Publications. Correspondence with *Gamecock* and *Garnet and Black* staff members re: their work.

ROTC Awards Day. Plans for.

Scholarships. Inquiries into, awarding of.

Special Scholarships. Correspondence re: contributions to, awarding of.

Television, Educational. Correspondence re: projects with ETV.

USC Education Foundation. Correspondence re: donations, management of, foundation membership.

USC Education Foundation, Chair Club. Correspondence re: donations, drafts of contract, membership.

BOX 8 (1960-1961)

Reading Files:

July 1960

Aug 1960
Sept 1960
Oct 1960
Nov 1960
Dec 1960
Jan 1961
Feb 1961
Mar 1961
Apr 1961
May 1961
June 1961

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**Records of the President
1961-1962
(Robert L. Sumwalt)
(Records are incomplete)**

BOX 1 (1961-1962)

Foundation Replies. Correspondence with alumni and University supporters re: contacts with foundations and businesses.

Miscellaneous Correspondence, 1960-62. Topics include Extension Division, integration, Physical Education building.

President's Annual Report, 1959-60. Statistical information and drafts of report.

Reading Files:

July 1961
Aug 1961
Sept 1961
Oct 1961
Nov 1961
Dec 1961

BOX 2 (1961-1962)

Jan 1962
Feb 1962
Mar 1962
Apr 1962
May 1962
June 1962